



KERNEL UNIVERSITY

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REQUEST FOR

- ☐ VERIFICATION OF ENROLLMENT (VE) ☐ TRANSCRIPT (TR)
- ☐ CERTIFICATE OF GRADUATION (CG) ☐ STUDENT ID CARD (SID)
- ☐ PAYMENT HISTORY ☐ I-20 EXTENSION REQUEST
- ☐ REFERENCE FOR EVIDENCE (RFE) ☐ I-20 REPRINT

Please complete this form and remit to the office of Admissions and Records along with the processing fee.

Student Name: _____ Student ID: _____

Date of Birth: ____/____/____ Phone: (____)____
mm dd yyyy

Program: ☐ Bachelor of Theology (B.Th) ☐ Master of Divinity (M.Div.) ☐ Doctor of Ministry (D.Min)

☐ Master of Business Administration (MBA) ☐ Bachelor of Science in Business Administration (BSBA)

☐ Bachelor of Science in Computer Science (BSCS)

Delivery or Pick-up Method (Select one)

☐ I request my official records to be released to the following school/institution (Or mail to the address below).

Address: _____

☐ I authorize _____ to pick up my records.

☐ I will pick it up.

Pick-up Date: ____/____/____
mm dd yyyy

Payment Information

☐ Visa ☐ Master ☐ American Express Card Number: _____ CVV: _____

Name on Card: _____ Expiration date: ____/____ Phone: (____)____
mm yyyy

☐ Cash ☐ Check / Check # _____ ☐ Zelle

| Items | # of Copies | Amount | | Subtotal |
|--|-------------|---|--|----------|
| Transcript | | Regular*/ Rush** | \$20.00 / \$50.00 | |
| Enrollment | | Regular / Rush | \$20.00 / \$50.00 | |
| I-20 Reprint | | Regular / Rush Enrolled St. / others | \$20.00 / \$50.00 | |
| RFE (Reference For Evidence) | | Regular | Currently Enrolled Student: \$100.00 Others: \$200.00 | |
| Student ID Card (Re) | | Regular | \$20.00 | |
| Graduation | | Regular / Rush | \$20.00 / \$50.00 | |
| Payment History | | Regular | \$50.00 | |
| Mailing (No Tracking # / Tracking#) | | \$20.00/\$50.00 | Total Amount | |

Regular*: 5 business days, Rush**: 1 business day, Express***: Overnight

I hereby authorize an official copy of my school transcript to be released by Kernel University.

Student Signature

Date