

# CATALOG

**2022-2023**

**(July 1st 2022– June 30th 2023)**



## **Kernel University**

905 S. Euclid Street, Fullerton, CA 92832

Website: [www.kernel.edu](http://www.kernel.edu)

Telephone: (714) 995-9988

E-mail: [info@kernel.edu](mailto:info@kernel.edu)

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## DISCLOSURE STATEMENT

Kernel University(KU) started as a nonprofit religious institution offering degrees and certificates in theological disciplines and has received exempt status(application no. 27006) from California Bureau for Private Postsecondary Education(BPPE) under California Education Code(CED) section 94874(e)(1). The Board of KU decided to expand its vision as an Approved School, thus earned the approval from BPPE as the school code of #36945056(Jan. 14, 2020).

KU complies with federal regulations including the Family Educational Rights and Privacy Act of 1974 (FERPA) as well as state regulations.

KU is a member of the Transnational Association of Christian Colleges and Schools (TRACS), having been awarded Accredited Status as a Category III institution by the TRACS Accreditation Commission on April 16, 2019. This status is effective for a period of up to five years. KU is allowed as a Category IV institution as KU expanded Doctor of Ministry program in July 2020. TRACS is recognized by the United States Department of Education, the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).

TRACS Information: 15935 Forest Road, Forest, VA 24551, (434) 525-9539, info@tracs.org

KU is approved by the United States Immigration and Customs Enforcement (ICE) of the Department of Homeland Security (DHS) to accept and enroll foreign, non-immigrant F-1 students for academic degrees.

The U.S. Consulates/Embassies issue F-1 visas for all students from overseas who are accepted for full-time study at KU. The rules for Visa Application may vary from country to country. Students should contact the U.S. Consulate in their country for the latest instructions on how to apply for a Student Visa. The codes issued by the DHS is LOS214F52197000.

The California Bureau for Private Post-secondary Education (BPPE) has a formal complaint process. If you have a dispute that you have not been able to resolve directly with the school, you may contact the Bureau at BPPE.

BPPE

2535 Capitol Oaks Drive, Suite 400 Sacramento, CA 95833

Telephone: (916) 431-6924 FAX: (916) 263-1897

[www.bppe.ca.gov](http://www.bppe.ca.gov)

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## GENERAL INFORMATION

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### MISSION STATEMENT

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Kernel University is dedicated to equipping students with academic, professional and spiritual resources so that they will express and represent Christ – that is to be God-men – who function effectively in their careers, communities and lives.

### VISION

Equipping God-men who function effectively in their careers, communities and lives  
God-men: Persons who express God's attributes through human virtues

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### INSTITUTIONAL OBJECTIVES

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*Regardless of their program, all students at Kernel University will be equipped with:*

#### **Academic Resources**

1. Academic enrichment as demonstrated by satisfactory academic progress in current and in more advanced degrees
2. Academic Resources with books and weekly or monthly magazines or literary publications as well as on-line resource of each academic area

#### **Professional Resources**

1. Professional development as demonstrated on alumni surveys by professional and volunteer work in students' fields of study
2. An enhanced understanding of the purposes for which God designed them as demonstrated by a capstone project based on various assessments (e.g., career and personality tests, spiritual gifts tests, 30 Personality Assessment), a study of opportunities in their field of study, and an overview of the work in their field.

#### **Spiritual Resources**

1. An understanding of in biblical principles related to meeting and seeking God as demonstrated by a capstone portfolio essay and an interview with a faculty member
2. A growing commitment to spiritual growth as demonstrated by freshmen, senior and alumni Spiritual Disciplines surveys

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## **STUDENT ACHIEVEMENT AND EDUCATIONAL EFFECTIVENESS**

Assessment of student achievement includes evaluation of student learning outcomes at course, institutional, and programmatic level, along with retention rates, course completion rates, graduation rates, and placement rates. This information is summarized in annual reports and made available to the public through the KU website.

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## **PHILOSOPHY OF EDUCATION**

Education is a journey of learning and of learning to learn, of gaining skills, and of becoming all that God intends a man or woman to be.

- A good education should introduce a student to the thinking in a variety of fields, but it is more than acquiring information.
- A good education equips a person with skills to serve, whether in the workplace or as a volunteer.
- A good education considers that a person who does not experience the work of God in his or her life will be incomplete and feel unfulfilled. Too many academic institutions ignore the spiritual part of a person's being. As a Christian institution, we believe that God designed each individual with unique gifts and a unique calling. Since God has a plan for good things in the life of each individual, part of our calling is to assist individuals in understanding their gifts and calling.

Therefore, the subjects taught and the instructional methods used at KU address all three of these areas: knowing, doing and being.

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## **STATEMENT OF FAITH**

We believe in the Bible—the only inerrant and infallible Word of God—and the plenary, verbal inspiration and authority of the Scriptures of the Old and New Testaments.

We believe in one God in three persons; the living, personal God, existing eternally in the three persons of the Trinity or Triune: Father, Son, and Holy Spirit.

We believe in God the Father, perfect in holiness, wisdom, power, love and righteousness. He rules mercifully over all things and is worthy of worship forever.

We believe in the Son—the Lord Jesus Christ—and His full deity and full humanity. We believe in the virgin birth, redemptive death, bodily resurrection, personal ascension, and future return.

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We believe in the Holy Spirit and his work of regeneration, sanctification and preservation of all believers in Christ. We believe that a spiritual gift is not required as evidence of salvation.

We believe in the creation of the universe and humanity as described in the Scriptures. We believe in the fall of Adam and Eve and the existence of Satan, the chief adversary of God.

We believe in personal salvation by grace through faith only in Jesus Christ. We believe that this salvation is based upon the sovereign grace of God and the redemptive economy of God through the progressive works of Christ's incarnation, death, resurrection, and ascension. Christ became the life-giving spirit who dwells in believers for the work of deification and sanctification.

We believe in the Church, the spiritual body of Christ, and the great commission to go into all nations, preaching the gospel, baptizing, and making disciples. We believe that building the Body of Christ is what Christ is currently working in the world and we must fulfill His need by growing into the full maturity in our life and nature.

We believe in the future return of Jesus Christ, bodily resurrection of the saved and lost, and divine judgments, rewards, and punishments in the millennium and the New Jerusalem.

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## STATEMENT OF ETHICAL VALUES AND STANDARDS

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Ephesians 4:12-16

For the perfecting of the saints unto the work of the ministry, unto the building up of the Body of Christ, Until we all arrive at the oneness of the faith and of the full knowledge of the Son of God, at a full-grown man, at the measure of the stature of the fullness of Christ, That we may be no longer little children tossed by waves and carried about by every wind of teaching in the sleight of men, in craftiness with a view to a system of error, But holding to truth in love, we may grow up into Him in all things, who is the Head, Christ, Out from whom all the Body, being joined together and being knit together through every joint of the rich supply and through the operation in the measure of each one part, causes the growth of the Body unto the building up of itself in love.

Members of the KU community are committed to the highest ethical standards in furtherance of our mission of teaching, research and public service. Our policies, procedures, and standards provide guidance for application of the ethical values stated below in our daily life and work as members of this community.

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**We are committed to:**

**Integrity:** We will conduct ourselves with integrity in our dealings with and on behalf of the University.

**Excellence:** We will conscientiously strive for excellence in our work.

**Accountability:** We will be accountable as individuals and as members of this community for our ethical conduct and for compliance with applicable laws and University policies and directives.

**Respect:** We will respect the rights and dignity of others.



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## ADMISSIONS

To apply for admission to KU, you may download the application form directly our website ([www.kernel.edu](http://www.kernel.edu)) or contact the Admission Office by

Telephone: (714) 995-9988

Fax: (714) 995-9989

E-mail: [info@kernel.edu](mailto:info@kernel.edu)

Admissions Office of Kernel University

905 S. Euclid Street

Fullerton, California 92833

U.S.A.

Inquiries concerning admission criteria of a particular academic program should be addressed to the Admission Office. Basic criteria for admission are:

1. High school diploma or its equivalent for admission to the Bachelor of Theology(B. Th) & Bachelor of Science in Business Administration(BSBA) program
2. Bachelor's degree from an accredited school for admission to the Master of Divinity (M. Div.) program
3. M. Div. degree and 3 years' field ministry experience for admission to the Doctor of Ministry(D. Min.) program
4. A cumulative point average (GPA) of 2.0 for M. Div. and 3.0 for D. Min.

General admission requirements are:

1. Submit the application with the non-refundable application fee \$100 (\$200 for international students) to the Admission Office.
2. Have official transcripts from the secondary school and all colleges/universities previously attended forwarded directly to the Admission Office, KU.
3. Recommendation letters are optional. However, if provided, should be from two persons who have known you for at least one year, and are over 30 years of age.
4. A minimum score of 65 (bachelor), 70 (graduate) on the Test of English as a Foreign Language (TOEFL iBT). This requirement applies to an applicant from a country where the native language is not English unless a diploma was earned in an English-speaking country.

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Or Take any additional proficiency or KU's ESL replacement Test required (minimum 70%).

A transferred student from the university in the United States (1 year) will be exempted from ESL replacement test.

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## ADMISSION POLICY AND PROCEDURE

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### **Non-Discriminatory Policy**

KU admits students of any race, color, creed, national and ethnic origin to all the rights privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, gender, sexual orientation, national and ethnic origin in administration of its educational policies, admissions policies, scholarships and loan programs, and athletic and other school-admission programs.

### **Applicant Requirements**

To enroll in the bachelor's program, a student must have graduated from high school or passed the GED or similar exam. Master student must have completed a bachelor's degree. Doctor student must have completed master's degree. KU does not give credit for life experience, and is currently not offering any special or alternative admissions procedures (e.g., exams, certificates, assessment of prior learning). In the unlikely event that a potential student believes his or her situation makes an exception to our policy appropriate, he or she is to request that the academic dean form a faculty committee for reviewing the request.

### **Application Procedure**

After all application materials have been submitted and all official transcripts of secondary school and previous college/university work have been received by the Admission Office, the applicant's application will be evaluated by the Admission Committee. The Committee's recommendation is forwarded to the Academic Dean for final action. If the applicant is accepted for admission, a letter of acceptance is forwarded to the applicant.

### **Application Deadlines**

#### International students

Fall Semester: May 1

Spring Semester: October 1

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Students in the United States

Fall Semester: June 1

Spring Semester: November 1

### **Guidelines for International Applicants**

All Students must be at least 16 years old and show proof of high school graduation for the B. Th. program and a bachelor's degree for the M. Div. program.

1. Completed and signed "International student Application"
2. One passport size photograph 2x2 inches (5 x 5 cm)
3. Non-refundable application fee of 200.00 USD. Please make check or money order payable to Kernel University.
4. Additional 50.00 USD for international express shipping of I-20 (international applications only). Please provide a separate check or money order of \$50.00 payable to Kernel University.
5. Sponsorship information
  - a. Complete international student sponsor affidavit form. This form is valid only if signed by your sponsor.
  - b. Current bank letter or statement indicating a minimum balance of 20,000 USD (dated within 3 months). Currency must be specified. Statement or letter must be in English and must be from checking/savings/certificate of deposit account (no stocks or investments).
6. Academic documents. (If the original language is not English, a certified English translation must accompany all transcripts, certificated, and diplomas.)
7. Visa document requirement:
  - a. Copy of your passport information pages and expiration page
  - b. If you are a transfer student:
    - \_\_\_ Copy of current visa page
    - \_\_\_ Copy of I-94 (front and back)
    - \_\_\_ Copy of form I-20 from current school
    - \_\_\_ Transfer-in recommendation form
  - c. If you are a change of status student:
    - \_\_\_ Copy of current visa page
    - \_\_\_ Copy of I-94 (front and back)

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- Copy of form I-20 if you are on F-2 status
  - Copy of page 1 of DS-2019 if you are on J status
8. Applicants under 18 years old at time of application (exclude F1 International student)
- Complete Minor Health Consent Form. This form is valid if signed by your parent.
  - Complete Assigned Guardian Statement. The form is only valid if signed by your parent.

Applications that are not complete (including all required supporting documents) by the application deadline will be deferred to the next available semester. Please send your application as soon as possible. Our final notice or decision will be notified to you within 1 month after your completed application is received in our admission and records office by Email address on your application.

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## FINANCIAL INFORMATION

### TUITION AND FEES

B. Th.	\$150 per credit hour
BSBA	\$250 per credit hour
M. Div.	\$200 per credit hour
D. Min.	\$250 per credit hour
Audit	\$100 per course (\$75 for alumni)

*All fees listed here are subject to change and are non-refundable.*

Application—U.S. citizens or permanent residents	\$100
Application—international students	200
Course credit by examination	250
Returned checks	20
Deferred payment plan	25
Graduation	300
Late payment	50
Registration	50
Late registration	50
Student activity	15
Transcript—each copy	20
Student ID card	20

### ESTIMATED ANNUAL COSTS

	M.Div.	B.Th./BSBA	D. Min.
Tuition and fees (30 credit hours per year)	\$6,000	\$5,550	\$4,000
Books and Supplies	800	800	800
Personal	4,600	4,600	4,600
Room and Board	8,400	8,400	4,600
Transportation	1,000	1,000	1,000
<b>Total</b>	<b>\$20,800</b>	<b>\$20,350</b>	<b>\$15,000</b>

### PAYMENT OPTION

Minimum down payment of 40% of total cost for all tuition and fees, with balance to be paid in three monthly installments of 20% each starting with the month following the beginning of the term. Bi-monthly deferred plans are available in exceptional cases. Payment plans are available

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only for courses spanning five weeks or more. Short-term courses, two days to four weeks length must be paid in full upon registration.

\$25 deferred payment fee will be assessed against each account if the student chooses to pay on a deferred payment plan. A late charge of \$50 will be charged for each installment not paid when due. A fee of \$20.00 will be charged for returned checks.

All deferred payment plans require the completion of an agreement between KU and the student. If the student is listed as a dependent on an income tax report, a cosigner is required on the agreement. No student is allowed to register for a semester term if a debt is owed from previous semesters/terms.

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### **FINANCIAL AID INFORMATION**

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#### **Presidential Scholarship:**

A limited number of Presidential Scholarships are available. These need-based scholarships require that recipients provide the three most recent bank statements, are in good academic standing (including attendance), have a minimum GPA of 2.5 and are verified to be regularly attending church. To apply request a meeting with the president.

#### **Work-Study Scholarship:**

A limited number of work-study scholarships are periodically available. These need-based scholarships require that recipients provide the three most recent bank statements, are in good academic standing (including attendance), have a minimum GPA of 2.5 and are verified to be regularly attending church. To apply request a meeting with the president. For international students, we must issue a social security letter enabling them to obtain a temporary work permit.

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### **REFUND POLICY**

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The student has the right to a full refund of all tuition and other refundable charges if he/she cancels this agreement at the first-class session, or the seventh day after enrollment, whichever is later.

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In addition, the student may withdraw from a course after instruction has started and receive a pro rata refund for unused portion of the tuition and other refundable charges if the student has completed 60% or less of the period of attendance.

#### Procedures to Cancel Enrollment Agreement or Withdraw from Institution

### Refund

Tuition Refund = Semester Tuition Paid X (Number of weeks of Instruction Remaining in Semester/Total Number of Weeks in Semester)

Example: Total Number of Weeks in Semester Example: (\$4,000 Tuition Paid; Student Dropped at End of 4th Week; 15 Weeks per semester) Tuition Refund = [\$4,000.00] x (11 weeks / 15 weeks) = \$2,934.00

1. Student must complete and submit a signed and dated Withdrawal Notice Form to the Registrar.
2. Verbal, email, or telephone cancellations or withdrawals will not be accepted.
3. The refund formula above shall be based on the date the school's office receives the completed Withdrawal Notice Form.
4. No refunds may be disbursed to the student until the Financial Aid Program has been repaid, if applicable.
5. The school is obligated to repay the following funds:
  - a. Title IV Sources
  - b. Unsubsidized Federal Direct Stafford Loans
  - c. Subsidized Federal Direct Stafford Loans
  - d. Scholarships

#### **Refunds will be made as appropriate to the student or funding agency involved (if any).**

1. The official withdrawal date of any student is considered to be the last day of recorded attendance.
2. For students officially withdrawing or terminating from the program, refunds will be issued within fourteen (30) calendar days of the official withdrawal date.
3. All other financial, equipment, etc. must be satisfied. Refunds do not include books, supplies, uniforms, etc.
4. The student is responsible for all expenses incurred while traveling to and from KU as well as expenses for food and lodging while attending classes at KU.

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5. KU reserves the right to change the opening and closing dates of its classes, hours of instruction, equipment, facility, tuition rates, and fees. However, there will be no price changes for any student enrolled under the terms of the contract he/she signed.
  6. In the event of labor disputes, KU reserves the right to suspend classes until resolved.
  7. KU reserves the right to enact and provide notice or rules and regulations governing the conduct of the student while attending the school. Violation of these rules and regulations will constitute sufficient grounds for dismissal of the student. Excessive absences or tardiness and lack of academic progress will also be grounds for dismissal.
  8. The student will be held accountable for all costs involved in the replacement or repair of any equipment or facilities which are damaged by the result of the student's abuse or misuse, or which are damaged as a result of the student's carelessness, including legal fees if necessary.
  9. Notice of cancellation is to be mailed or delivered to:  
Registrar  
Kernel University  
905 S. Euclid Street, Fullerton, California 92833

### **OUTSTANDING BALANCES**

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Grades, transcripts, diplomas, and registration privileges, or any combination thereof, shall be withheld from any student or former student who has been provided with written notice that he/she has failed to pay financial obligation incurred at KU. Any item(s) withheld shall be released when the student satisfactorily meets the financial obligation. If a student believes that he/she does not owe all or part of an unpaid obligation, the student should contact the university's Business Office. The Business Office, or other campus office to which the student may be referred by the business office, will review the pertinent information, including information the student may wish to present, and will advise the student of its conclusions concerning the debt.



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## ACADEMIC & STUDENT POLICIES

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### LATE REGISTRATION

Students, who fail to register during the regular registration period, may register during the first two weeks of instruction. Students who are eligible and who wish to register late will be required to obtain the appropriate approval in order to be added to class enrollment lists. Information concerning late registration approval is available at the Office of KU Admissions and Records. Students who are late in registering during the first two weeks of instruction are subject to a \$50.00 late registration fee.

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### READMISSION

All former students of KU who have not registered for two or more consecutive semesters must apply for readmission and be admitted through the normal admission process before they will be allowed to register. A student on probation at the close of the last quarter of enrollment will be readmitted on probation provided he or she is eligible. The student must have official transcripts of any college work earned during the absence and sent to KU.

The readmission of a previously disqualified student is by special action only. KU will not normally consider a student for reinstatement until after two semesters of non-attendance and until after all recommended conditions have been fulfilled. In every instance, re-admission action is based upon evidence, including transcripts of work completed elsewhere subsequent to disqualification and objective evidence, and that causes of previous low achievement shall have been removed. A written petition of reinstatement must be made in order for a student to be considered for a reinstatement.

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### GRADING POLICY

#### **Academic Rigor**

By putting forth your best effort while in school, you will have additional future options and opportunities. Note that for each semester credit, a student will have 15 classroom hours and up to 30 hours of homework.

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## Grading Rubric

Activity	Points
Attendance	10
Participation and reading	10
Book reviews	10
Quizzes	10
Papers or projects	30
Tests	30
<b>Total</b>	<b>100</b>

## Grading Scale

Grade	Points	Grade Points	Quality of Performance
A	95-100	4.0	Outstanding
A-	90-94	3.7	Excellent
B+	86-89	3.3	Good +
B	84-85	3.0	Good
B-	80-83	2.7	Good -
C+	76-79	2.3	Satisfactory+
C	74-75	2.0	Satisfactory
C-	70-73	1.7	Satisfactory-
D+	66-69	1.3	Poor
D	64-65	1.0	Very Poor
D-	60-63	0.7	Extremely Poor
F	59 or below	0	Failure

To remain in good standing, a student must maintain a minimum GPA of 2.0.

### Incomplete Policy

All course work is due on the dates assigned. Students who fail to submit assignments on time will be subject to the course's late grading policy. In all other cases and unless otherwise stated by the instructor, all course work is due by 12 a.m. on the last day of the semester.

A grade of incomplete will only be awarded to students who cannot physically complete their course work by the last day of the semester due to an unavoidable situation such as a serious illness. In such cases, students must provide valid evidence of their condition. After a semester has ended it is no longer possible to request an incomplete. Incompletes will not be granted simply because of poor time management. Students who assume that an incomplete will be

issued because they failed to finish their course work by the end of the semester will automatically receive a grade of F.

The Academic Affairs office must first approve Incompletes. To apply for an incomplete, students must fill out an incomplete-grade-request form and submit it to the office by DESIGNATED DATE. After receiving approval from the office, the student must then obtain approval from his or her instructor.

### Incomplete Grade Request Form

Name of Student	
Address	
Phone Number	
E-mail Address	

Course NO. and Title	
Semester	
Professor	

Required Assignments that Were Completed	Percent of Total Course Grade for this Assignment	Student Grade for this Assignment
Required Assignments that Were <u>NOT</u> Completed (Name and Describe)	Percent of Total Course Grade for this Assignment	

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\_\_\_\_\_ (Student's Signature)

\_\_\_\_\_ (Professor's Signature)

\_\_\_\_\_ (Academic Dean's Signature)

Attach a course syllabus to this form! Submit one copy the completed form to the academic dean, one to the professor, and one to the student. Remember that this work must be completed within one semester or the Incomplete grade will be turned into a failing grade (i.e. "F").

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### **DEFINITION OF A CREDIT HOUR**

A credit hour is defined as (1) One hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for fifteen weeks (one semester).

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### **TRANSFER CREDIT POLICIES**

Academic work done at accredited institutions in the US and Canada, or at schools in other countries that have recognition from the ministry of education, may be transferred into KU programs if the work fits into our curriculum. In some cases, work from an unaccredited school may be transferred. See evaluation procedures below. Students must earn at least 40% of the credits required for a degree through KU.

A student should not merely assume that previous credits will transfer. Among other considerations, KU requires that previously earned credits have earned a minimum grade of "C", have been earned within the past 10 years, and that the courses meet the curriculum requirements of the degree being attempted. If the coursework meets these requirements, and is from an accredited school, transferability is likely.

To request transfer of credits, students must arrange for their previous schools to send official, sealed transcripts to the student. The student must not open the envelope or disturb the official seal. Bring the transcripts to the academic dean for evaluation. If the student believes that denied credits should have been approved, he or she may inform the academic dean that the student wishes to appeal the decision. In such a case, the academic dean will ask two faculty members to review the decision.

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**EVALUATION PROCEDURES:** Students can help facilitate the credit evaluation process, and make approval more likely, by bringing syllabi, textbooks or other materials from the courses he or she wishes to transfer. The evaluator(s) may contact the school to explore information such as faculty credentials, library volumes, accredited schools accepting their credits, etc. This is especially important for any work to be considered from an unaccredited school in the US, Canada or other countries. For work from other countries, the student may need to pay a fee for KU to have credits evaluated by an outside agency.

It is **very important** that a student who wishes to transfer credits bring a transcript of past work when he or she first starts to study at KU. It is crucial that before a student starts to take courses here, the student knows which courses will or will not be transferred into this school. Otherwise a student may take courses again that were not needed, or may not be planning to take course here that will still be required.

Students are invited to talk to the Chief Academic Officer about the likelihood of transfer to or from another higher education institution.

It is also important to recognize that no school is required to accept credits from any other school. Credits from an unaccredited school tend to be harder to transfer. Especially before KU is accredited, students should not merely assume KU credits will transfer to another particular school. Instead, the student should contact the registrar of the other school to inquire whether they will take KU credits. Students are invited to talk to the academic dean about the likelihood of transfer to another higher education institution.

### **WITHDRAWAL PROCEDURE**

To withdraw officially from KU, a student needs to follow the procedure of a withdrawal:

- 1) Fill out the Withdrawal Form, which is located in the Registrar's Office
- 2) Sign the form
- 3) Turn in to the Registrar's Office

The student may be entitled to a tuition refund according to the institution's refund policy.

The student who withdrew unofficially will not receive reimbursement of tuition or fee.

The date of withdrawal is the date, which the Registrar receives the completed withdrawal form.

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### **ATTENDANCE POLICY**

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Instructors are obligated at the beginning of each semester or session to announce to their students their policy regarding excessive absences. When unexcused absences exceed the number of hours that the class meets in one week or the instructor judges a student's absences to be so excessive as to make it impossible for the student to complete the course successfully, the instructor may drop the student from the class.

This class attendance policy is predicated on the belief that enrollment in the University assumes maturity, seriousness of purpose and self-discipline. Each student is expected to attend the classes for which he/she is registered, to arrive on time and to stay the full class period. The University recognizes that absences occur as a result of circumstances beyond a student's control, as well as from a student's failure to accept the responsibility for attending class regularly

#### **Emergency Leave of Absence**

If an extreme emergency makes it impossible for a student to attend classes for a short period of time, the student may petition the instructor for a leave of absence. Petitions for leaves of absence are obtained from the Office of Registrar. Absences incurred while on a leave of absence are not counted toward excessive absence. Approval is at the discretion of the instructor and may be for periods not to exceed five days. Instructors will be asked to give make-up assignments for all work missed during the leave of absence.

Under no circumstances will emergency leaves be granted at the end of the quarter when finals would be missed or course requirements not fulfilled.

#### **Extended Leave of Absence (Planned Educational Leave)**

Any continuing KU student who is eligible to register may maintain registration priority during an absence of two years or six consecutive semesters by taking an extended official leave of absence.

When a student finds it necessary to interrupt progress toward a degree for a reason that is related to his other educational objective and that is acceptable to the appropriate university authorities, the student may be granted a leave of absence.

A student on a leave of absence may, upon return from the leave, continue in the same program that the student had prior to the leave. The student retains the right to elect requirements in effect at the time of entrance or reentrance into the curriculum. Only students in good standing are eligible for a leave of absence.

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A leave of absence will be granted when the student has filed an approved petition with the Office of Registrar. The leave petition, which must be approved by the Dean, shall specify the reasons for the leave and the duration of the leave.

A student granted a leave of absence has a commitment from the University to be reinstated in good standing. The reason(s) for requesting a leave must be stated completely and clearly. Reason students may petition for a leave of absence are, but are not limited to, the following:

- a. Professional or academic opportunities—such as travel or study abroad, employment related to educational goals and major fields of study, or participation in field study or research projects.
- b. Medical reasons—including pregnancy, major surgery, or other health-related circumstances; and,
- c. Financial reasons—such as the necessity to work for a specified period in order to resume study with adequate resources.

Approval will depend upon the significance of the leave in furthering the student’s educational objective. It is the student’s responsibility to demonstrate that there is a significant relationship between the leave of absence and progress toward their educational objective.

*Leaves may be granted for a maximum of two years or four consecutive semesters.* A request for a leave of absence must be filed prior to the period of absence. Retroactive leave requests will not be approved. (\*International students are subjected to SEVIS regulations.)

Failure to return from a leave of absence, as specified in the approved petition, will be considered as a withdrawal from the University. Under such circumstances, reenrollment will require a full application for readmission under the same circumstances as any new or returning applicant including enrollment in the curriculum in effect at the time of reenrollment.

### **STUDENT COMPLIANT AND GRIEVANCE POLICY**

The student is encouraged to pursue academic studies and other school sponsored activities that will promote intellectual growth and personal development. In pursuing these ends, the student should be free of unfair and improper action by any member of the academic community.

A grievance may be initiated when a student believes there has been an unjust action or denial of rights as stipulated in school policies and in the state education code. Such action may be

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instituted by the student against another student, a faculty member, an administrator, or other school staff.

Students may initiate a grievance for any of the following reasons:

1. Prejudicial action in the evaluation of the student's academic performance.
2. Intimidation, assault, battery, or harassment (including sexual harassment).
3. Arbitrary action or imposition of sanctions by a school representative without proper regard to procedural due process as specified in school guidelines for due process.

KU encourages students, faculty, and staff members to resolve differences informally. If a difference cannot be resolved informally, a formal grievance may be filed with the Director of Student Services. Complaints under this policy may be brought for alleged discrimination based on, but not limited to, race, creed, color, national origin, gender, marital or parental status, physical or mental disability, veteran status, or age. It is also appropriate to use this policy to file complaints about grades, academic procedures, student behavior, and other concerns except sexual harassment.

Information on the procedure to be followed in the case of grievance may be obtained from the Office of Director of Student Services. Procedural due process is the method established to resolve faculty, staff, and student conduct issues in a clear, fair and orderly manner. These procedures apply to actions that interfere with or exert a harmful affect upon the functions of the College. Due process is intended to achieve an equitable solution that will resolve the issue with due regard for the rights of the accused, the protection of the student body, and the interest of the University. Student input can be received by the Director of Student Services and will remain confidential. The office of the Director of Student Services securely maintains all information and records of complaints, appeals, proceedings.

- The student has a right to know the charges against him and to receive them in writing.
- The student has a right to have a hearing consisting of a committee of two disinterested faculty and one student and the student dean. This committee will make a recommendation to the administrative council, which will make the final decision. The final decision will be signed by the president and a copy will be given to the student.
- The student also has a right to confront his or her accusers (e.g., explain his or her side of the story, cross-examine witnesses, bring his or her own witnesses)
- A student may be represented or assisted (e.g. a character witness's testimony) by anyone he or she chooses
- The student has a right to the minutes of the proceedings and a written copy of the decision.
- The student may appeal this decision by requesting another hearing before the administrative council. The final decision will be signed by the president and a copy will be given to the student.



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The Director of Student Services welcomes you to discuss various types of concerns. If you have a complaint or grievance with an employee or fellow student, please refer to the pattern outlined in Matthew 18. If appropriate, go to the offending party. If that fails (or does not seem appropriate), write out the concern on the Complaint, Concern and Suggestion Form (see Student Handbook) and submit this to the Director of Student Services. The Director will schedule an appointment to explore the facts (and write a report), further investigate (and write a report) and either offer satisfactory resolution or refer the problem to the administrative council (with final report). If the complaint involves the Director of Student Services, the student should submit the written complaint to the CAO. Student may make an appeal made within one week of receiving the report. If your concern is not with a particular individual, you are welcome to discuss your concern with the Director of Student Services.

We will make every effort to satisfy any legitimate concern. If you feel your rights have not been upheld, you may contact the BPPE or TRACS:

TRACS	BPPE
15935 Forest Road Forest, Virginia 24551 info@tracs.org (434) 525-9539	<a href="http://www.bppe.ca.gov/enforcement/complaint.shtml">http://www.bppe.ca.gov/enforcement/complaint.shtml</a>

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## STUDENT CONDUCT

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### **Standards of Conduct**

Failure to maintain standards of conduct appropriate to the mission of our school may result in suspension, expulsion, or denial of graduation (even if all academic requirements have been met). Note that a degree from KU is perceived as a recommendation to a church for a ministry position. Therefore, a student's conduct is as important as his or her academic achievements in earning such a recommendation. To graduate, students must participate in a local church, must not use illegal drugs, must not be involved in sexual immorality, or must not in other ways bring shame on the name of Jesus Christ. A student struggling with character issues is encouraged to meet with the Director of Student Services. A student who struggles with character issues (e.g. addiction) may still graduate if he or she shows satisfactory progress in dealing with the problems.

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## **Policy on Sexual Harassment**

Sexual harassment is a violation of a person's privacy and dignity. It creates a hostile and intimidating work or learning environment, and it is illegal. It is our policy that all employees and students have a right to work or learn in an environment free of discrimination, which encompasses freedom from sexual harassment. KU prohibits sexual harassment of its employees and students in any form.

Sexually harassing conduct, whether physical or verbal, committed by supervisors, non-supervisory personnel or faculty members, is prohibited. This includes repeated offensive sexual flirtation, advances, propositions, continued or repeated abuse of a sexual nature, sexually oriented humor, graphic verbal comments about an individual's body or clothing, sexually degrading words to describe an individual, the display in the workplace or learning environment of sexually degrading objects or pictures, and any undesired physical contact. Overwhelmingly, the victims of sexual harassment are women, however, men are also victims of sexual harassment by women, and same sex harassment occurs.

For students, sexual harassment occurs when it is indicated, explicitly or implicitly, that sexual interactions will have an effect on grades, performance evaluations, letters of recommendation, customary referrals, or references. A sexual harassment experience can affect all aspects of a student's life. It can threaten a student's emotional well-being, impair academic progress and inhibit the attainment of career goals.

Students, faculty or staff of KU who believe that they have been subjected to any form of sexual harassment should promptly contact the Office of Academic Dean. The complaints will be reviewed and investigated in accordance with the provisions of this policy.

## **Student Discipline**

Students are required to maintain standards of behavior that are consistent with the calling to ministry, the teachings of the Bible, and the stated intentions (e.g. mission statement, goals, policies) of KU. Students who do not maintain such standards may be denied the opportunity to continue in this school or to graduate from it.

## **Due Process and Grievances**

A student who believes that disciplinary procedures are unwarranted or unfair, or has a grievance, has the right to due process. The sequence of steps starts with a meeting with the Director of Student Services (or another designated administrator) to make sure the student understands the offence and to evaluate the student's attitude. At that meeting, the

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administrative representative will provide the student a written statement concerning the suspect behavior. If the student does not evidence a change of behavior, the process will go forward through probation, suspension and expulsion. At the point that the later three steps begin, a student may notify the administrator that he or she wants to appeal his or her case to a committee of disinterested faculty, administrators and students (i.e. members of the student government unless they are somehow involved).

A final appeal can be made to the administrative council. In regard to discipline and due process, the student has the following rights:

- The student has a right to know the charges against him and to receive them in writing.
- The student has a right to have a hearing consisting of a committee of disinterested faculty (two) and students (preferably two members of the student government) and the Director of Student Affairs. This committee will make a recommendation to the administrative council, which will make the final decision. The final decision will be signed by the CEO and a copy will be given to the student.
- The student also has a right to confront his or her accusers (e.g. explain his or her side of the story, cross-examine witnesses, bring his or her own witnesses)
- A student may be represented or assisted (e.g. a character witness's testimony) by anyone he or she chooses
- The student has a right to the minutes of the proceedings and a written copy of the decision.
- The student may appeal this decision by requesting another hearing before the administrative council. The final decision will be signed by the CEO and a copy will be given to the student.

### **Disciplinary Procedures**

The primary goals of discipline at KU is restorative (i.e., not punitive) and the physical, emotional, and spiritual protection of the community.

The first step in student discipline is a meeting with the Director of Student Affairs to make sure the student understands the offence (admonition) and to evaluate the student's attitude. At that meeting, the Director of Student Services will provide the student a written statement concerning the suspect behavior. If the student does not evidence a change of behavior, the process will go forward through probation, suspension and expulsion. At the point that the later three steps begin, a student may appeal his case to a committee of disinterested faculty and students (see Student Rights and Due Process above). A final appeal can be made to the administrative council.

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Legal restrictions can cause exceptions to the above procedures. In an event where the administration believes a crime has been committed, the administration will report the matter to the proper law enforcement agency.

### **ACADEMIC FREEDOM**

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KU recognizes that with the field of education, academic freedom is a highly held right. In that regard, KU will do everything possible to ensure that faculty members are given the freedom to represent views, theories, research results, and opinions in the normal process of teaching their assigned courses. However, KU also recognizes that academic freedom must be weighed in response to the responsibilities of Christian faith and practice. The principles of developing Christian community, the responsibility of leadership by faculty members as role models to the students, and the ethics of Christian faith as prescribed by the school's statement of faith also provide the boundaries within which faculty members are given to exercise their academic freedoms. Therefore, KU has adopted the statement of Academic Freedom as developed by the Association of Theological Schools, a recognized accrediting association by the U.S. Department of Education, as its standard concerning faculty academic freedom. The statement reads as follows:

- I. The Christian faith directs all thought and life toward God who is the source of truth, the judge of all human thoughts, and the ultimate end of all theological inquiry.
- II. The freedom of the Christian always involves a commensurate responsibility toward God and neighbor. It is never the freedom merely to be left alone or ignore basic obligations.
- III. Christian freedom exists within the confession of Christian faith. A theological school may acknowledge specific confessional adherence as laid down in its own charter and constitution. A concept of freedom appropriate to a theological school will respect this confessional loyalty, both in the institution and with their individual members. At the same time, no confessional standard obviates the requirement for responsible liberty of conscience in the Christian community and the practice of the highest ideal of academic freedom.
- IV. While freedom must ultimately be realized through the spirit and loyalties of humanity, it must take form and be protected through concrete standards of institutional practice. Every statement of such standards moves somewhat in the sphere of law and regulation. We recognized that the effectiveness of stated principles

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depends finally upon the dedication within the Christian theological school to a genuine concern for liberty of mind and spirit in theological teaching. With these assumptions in mind, KU has as its policy of academic freedom the following:

Faculty members are free to express views and opinions concerning their areas of teaching responsibility within the confines of the school's statement of fundamental beliefs and within the larger statement of fundamental beliefs of the Christian Evangelical Association. If faculty members find that they have differing opinions in regard to these statements, it is within the context of maintaining Christian unity and community that the faculty member must first discuss these divergences with the school administration before disseminating these opinions in the classroom. While we recognize that it is well within the right of the faculty member to arrive at differing views, we do hold that the responsibilities of Christian ethics requires a higher responsibility toward a community of believers concerning how they act upon the freedom that we hold. Faculty members, who hold differing and potentially contentious theological views, may be asked to step down from their faculty positions. When this happens, KU will still hold the resigning faculty member in highest regard, realizing that the human perspective on theological truth is never complete and clear.

Faculty members are encouraged to follow their conscience into various studies and conclusions. It is natural that this pursuit of knowledge will be reflected in class materials. Faculty members, who are also instruments of this school, are also responsible to teach within the confines of our mission, goals, objectives and statement of faith. If these two roles seem to come into conflict, faculty members are expected to discuss the difficulty with the academic dean.

In non-theological, non-biblical and non-professional courses, it is expected that the course will be taught in accordance with an Evangelical Christian worldview and consistent with the KU's statement of beliefs.

### **CONFLICT OF INTEREST**

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Each member of the university community is responsible for acting in an ethical and professional manner. This responsibility includes avoiding conflict of interest, conducting instruction in an ethical manner, and protecting the rights of all individuals. All members of the community, including members of the faculty, administration, student body, and staff, should conduct themselves with the greatest professional objectivity.

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## **ACADEMIC INTEGRITY**

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Academic integrity is of central importance in the university community and involves committed allegiance to the values, the principles, and the code of behavior held to be central in that community. The core of a university's integrity is scholastic honesty. Academic dishonesty is a serious offense that can diminish the quality of scholarship, the academic environment, the academic reputation, and the quality of a KU degree.

All forms of academic dishonesty at KU are a violation of university policy and will be considered a serious offense. Academic dishonesty includes, but is not limited to:

### **For Faculty:**

1. Plagiarism is a faculty member intentionally or knowingly presenting words, ideas or work of others as one's own work, and
2. Falsifying any university document. This includes falsifying signatures on university forms, documents or papers, forging another person's signature or the modification of university documents which are presented as originals. Breaches of academic integrity are handled by the Academic Dean. It is the responsibility of all faculty and staff to be informed as to what constitutes academic dishonesty and to follow the policy.

### **For Students:**

1. Plagiarism is intentionally or knowingly presenting words, ideas or work of others as one's own work. Plagiarism includes copying homework, copying lab reports, copying computer programs, using a work or portion of a work written or created by another but not crediting the source, using one's own work completed in a previous class for credit in another class without permission, paraphrasing another's work without giving credit, and borrowing or using ideas without giving credit.
2. Exam cheating includes unauthorized crib sheets, copying from another, looking at another student's exam, opening books when not changes. Exam cheating includes exams given during classes, final exams and standardized tests authorized, obtaining advance copies of exams, and having an exam re-graded after making.
3. Use of unauthorized study aides: This includes utilization of other's computer programs or solutions, copying a copyrighted computer program without permission, using old lab reports, having others perform one's share of lab work, and using any material prohibited by the instructor.
4. Falsifying any university documents: This includes falsifying signatures on university forms, such as Add/Drop and Withdrawal forms, forging another student's signature and falsifying prerequisite requirements.

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It is the responsibility of all students to be informed of what constitutes academic dishonesty and to follow the policy. A student who is aware of another student's academic dishonesty is encouraged to report the instance to the instructor of the class, the test administrator, or the dean of the school within which the course is offered so that appropriate disciplinary action may be taken.

## **LIBRARY & LEARNING RESOURCES**

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KU library is centrally located in the campus, where students, faculty, and staff can access without distance walking. It has two computers and a copy machine that are designed to serve and support various services and research for all Kernel community. It has a study area and rest area near-by. There are ample power outlets for students to connect their laptops and other devices (i.e., smartphone charger).

There are over more than 5,000 volumes both in Korean, English languages, that includes DVD, CD, and multi-media tapes, journals and articles. The collections of the library are growing as well.

A librarian and an assistant serve KU library. Other Learning Resources

KU students have EBSCO e-books for research. The EBSCO Academic Collection is the tool to us, and it is available at our library.

Delivering just the results you need. Offering more than 170,000 e-books, this collection includes titles from leading university presses across the country. The growing subscription package contains a large selection of multidisciplinary resources representing a board rage of academic subjects such as business and economics, education, language arts, philosophy, political science, religion, social science, technology, and engineering. Any current students have the right to use and access to the service as well as using the library in the campus. They must show their students ID or proof of their current enrollment status. If they need the ID, students can contact the librarian or staff.

KU students have full access to ATLA (American Theological Library Association) for their bible and theological research and preparing their assignments. Any current students have the right to use and access to the service as well as using the library in the campus. They must show their students ID or proof of their current enrollment status. If they need the ID, students can contact the librarian or staff.

Currently, KU has a reciprocal inter-library loan agreement with Grace Mission University, Fullerton, CA. Students can access the service by visiting or through the internet.

## **ACADEMIC PROGRAMS AND COURSES**

### **B. TH. PROGRAM**

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KU's B. Th. program provides students with a broad perspective of the field of theology with basic professional training. The B.Th. curriculum is designed to train students for a variety of ministry opportunities in local churches and other settings. Some students enroll for personal development and to engage in a variety of volunteer ministries more effectively.

### **B. TH. PROGRAM OBJECTIVES:**

B. Th. program provides students with a foundation for the study of theology by incorporating both basic courses in humanities and theological disciplines. Students will increase in understanding both basic theology and liberal arts. Students will be interested in developing their personality and career. Students will be able to effectively have intimate relationships with Christ

### **PROGRAM LEARNING OUTCOMES:**

1. Students will be able to communicate effectively in writing that is clear, coherent, well-developed and expressive of complex thought.
2. Students will be able to articulate fundamental issues that frame the academic study of religion by constructing well-formed arguments to describe, analyze or explain Biblical theologies and theories including texts.
3. Students will grow in ministerial and public leadership skills, professional and ministerial ethics, the ability to think theologically about the practice of ministry and the development of the ability to think theologically about the practice of ministry and the development of habits of life-long learning.

### **Admission Requirements**

**High school diploma or its equivalent**  
**All previously attended college transcripts if applicable.**

### **Graduation Requirements**

- Completion of 120 semester credits (with at least 60 semester credit hours at KU)
- A minimum total GPA of 2.0

### **Curriculum Requirements**

A Student Progress Worksheet, similar to the following, will be kept in each student file so that progress can be tracked and academic advising can be facilitated.



**Student Progress Worksheet: B.Th. (120 Credits)**

<p><b>General Studies - 39 Credits</b></p> <p>English and Communication(EC)          ___ EC 110 College English I (Grammar)          ___ EC 120 College English II (Composition)          ___ EC 210 Oral Communication          ___ EC 220 Intercultural Communication          ___ GE 240 Research and Writing</p> <p>Humanities/Social Science(HS)          ___ HS 110 Introduction to Philosophy          ___ HS 120 Introduction to Sociology          ___ HS 130 Introduction to Psychology          ___ HS 220 Introduction to Humanities</p> <p>Technologies and Sciences (TS)          ___ TS 110 College Algebra          ___ TS 120 Introduction to Business          ___ TS 130 Introduction to Economics          ___ TS 210 Introduction to Computer &amp; IT          ___ TS 220 Health and Nutrition Science</p> <p><b>Major Studies – 60 units</b></p> <p>___ PM 310 Introduction to Bible          ___ PM 410 Christian Apologetics          ___ BL 310/320 Greek I/ Hebrew I          ___ CH 310 Church History I          ___ MI 310 World Missions          ___ NT 109 Life and Teachings of Jesus          ___ NT 310/320 NT Survey/ Gospels          ___ NT 330/340 Book of Acts/ Pauline Epistle          ___ NT 350/360 General/ Johannine Epistles          ___ OT 310/320 OT Survey/ Pentateuch          ___ OT 330 Joshua &amp; Judges          ___ OT 360 Poetic &amp; Wisdom Books</p>	<p>___ ST 310/312 Systematic Theology I or II</p> <p>Advanced Studies – 27 units          ___ BL 410/420 Greek II/ Hebrew II          ___ BL 430/ NT 450 Hermeneutics/ Book of Revelation          ___ CH 410 Church History II (Post-Reformation)          ___ NT 410/ 420 Gospel of Matthew/ Luke          ___ NT 430/440 Book of Romans/ Hebrews          ___ NT 441 New Testament Theology          ___ OT 410 Genesis          ___ OT 450 Psalms          ___ ST 410 Systematic Theology III</p> <p><b><u>Elective Studies – 21 Units</u></b></p> <p>___ CC 310 Marriage and Family Counseling          ___ CC 330 Christian Counseling          ___ CE 310 Christian Education          ___ CE 410/420 Christian Leadership/ Christian Ethics          ___ HIST 102 American Church History          ___ OT 350 Minor Prophets          ___ PT 310 Evangelism &amp; Outreach          ___ PT 410 Homiletics          ___ PT 490 Capstone          ___ ST 420 World Religion &amp; Cults</p> <p>Two Additional General Studies Electives</p> <p>_____</p> <p>_____</p>
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## **BSBA PROGRAM**

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### **BSBA PROGRAM OBJECTIVES:**

BSBA program prepare students to serve as a Christian business leader. Students will see business as their ministry and develop excellence in leadership in their career. Students will articulate faith and vocational integration so that they will make an impact for God in this time and place.

### **PROGRAM LEARNING OUTCOMES:**

1. Students will develop knowledge of business and implicate to their business area.
2. Students will demonstrate the ability to identify, analyze, and evaluate alternative solutions to wide range of business problems.
3. Students will be equipped to serve in their life as Christian business leaders.
4. Students will articulate their knowledge of biblical principles and their application to ethical business behavior.

### **Admission Requirements**

- **High school diploma or its equivalent**
- **All previously attended college transcripts if applicable.**

### **Graduation Requirements**

- Completion of 120 semester credits (with at least 60 semester credit hours at KU)
- A minimum total GPA of 2.0

### **Curriculum Requirements**

A Student Progress Worksheet, similar to the following, will be kept in each student file so that progress can be tracked and academic advising can be facilitated.

**Student Progress Worksheet: BSBA (120 Credits)**

Name: \_\_\_\_\_ Date Entered: \_\_\_\_\_

<p><b>General Studies - 42 Credits</b></p> <p>English and Communication(EC)          ___ EC 110 College English I (Grammar)          ___ EC 120 College English II (Composition)          ___ EC 210 Oral Communication          ___ EC 220 Intercultural Communication          ___ GE 240 Research and Writing</p> <p>Humanities/Social Science(HS)          ___ HS 110 Introduction to Philosophy          ___ HS 120 Introduction to Sociology          ___ HS 130 Introduction to Psychology          ___ HS 210 Introduction to Ethics          ___ HS 220 Introduction to Humanities</p> <p>Technologies and Sciences (TS)          ___ TS 110 College Algebra          ___ TS 120 Introduction to Business          ___ TS 130 Introduction to Economics          ___ TS 210 Introduction to Computer &amp; IT          ___ TS 220 Health and Nutrition Science</p> <p><b>Major Studies – 60 units</b></p> <p>___ PM 310 Introduction to Bible          ___ PM 410 Christian Apologetics</p> <p>___ CM 310 Principles of Management (Pre. TS 120)          ___ CM 320 Principles of Economics (Pre. TS 130)          ___ CM 330 Organizational Behavior          ___ CM 340 Marketing Management          ___ CM 350 Financial Management          ___ CM 360 Management Science (Pre. TS 210)          ___ CM 370 Business Statistics (Pre. TS 110)          ___ CM 380 Strategic Management</p>	<p>Advanced Studies – 30 units</p> <p>___ AM 310 Principles of Accounting          ___ AM 320 Principles of International Business          ___ AM 410 Principles of Microeconomics (Pre. CM 310)          ___ AM 412 Principles of Macroeconomics (Pre. CM 310)          ___ AM 420 Human Resources Management (Pre. CM 330)          ___ AM 430 Marketing Research (Pre. CM 340)          ___ AM 440 Investment Management (Pre. CM 350)          ___ AM 450 Operations Research (Pre. CM 360)          ___ AM 460 Management Information Systems          ___ AM 470 Business Law and Ethics</p> <p><b><u>Elective Studies – 18 Units</u></b></p> <p>___ EM 410 Leadership and Motivation (Pre. CM 330)          ___ EM 420 Consumer Behavior (Pre. CM 340)          ___ EM 422 Advertising and Promotion          ___ EM 430 Corporate Finance (Pre. CM 350)          ___ EM 440 Project Management          ___ EM 450 Franchise Management          ___ EM 460 Venture Management          ___ EM 470 e-Commerce Management          ___ EM 480 Small Business Management          ___ EM 490 Global Entrepreneurship</p>
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## **M. DIV. PROGRAM**

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M. Div. program provides students with a basic ministerial training with a solid foundation in the traditional areas of theology. The M.Div. curriculum is designed to prepare students for the pastoral leadership role in the local church and other settings (although we recognize that some students enroll for personal enrichment and to engage in a variety of ministries).

### **PROGRAM OBJECTIVES:**

M. Div. program prepares students for vocational ministry including the pastorate, Christian education, and evangelism. Students will demonstrate the capacity for theological reflection grounded in both scholarship and experience. Students will plan and be enthusiastic about developing their professional ministerial identity. Students will show evidence of growth in and commitment to one's personal and spiritual formation.

### **PROGRAM LEARNING OUTCOMES:**

1. Student will gain a comprehensive understanding of the Christian tradition, including the Scripture and theological traditions of Christian communities of faith.
2. Students will be creatively engaged with the cultural realities within which the church community live and accomplish their missions.
3. Students will grow not only in personal faith and moral integrity but also in ministerial and professional leadership and social and public ethic.

### **Admission Requirements**

- Applicants must hold a bachelor's degree, or its equivalent, with a minimum GPA of 2.5.
- Those from abroad will prepare TOEFL result for consideration of Admission.

### **Graduation Requirements**

- Satisfactorily complete at least 95 semester credits (48 of which must be completed at KU).
- Over 50% of the total credits required for the degree must be completed at Kernel.
- The M.Div. curriculum is designed to be completed in three years, although typically it is completed in four or more years.
- A minimum total GPA of 2.0

## Institutional Objectives and Program Outcomes

Institutional Objectives	Measurement	M.Div. Program Outcomes
<b>Equipped with Academic Resources</b>	Academic enrichment as demonstrated by satisfactory academic progress in current and in more advanced degrees	<ul style="list-style-type: none"> <li>• That our alumni survey will show that at least 70% of graduates who apply to D. Min. or other doctoral-level theological studies programs are accepted.</li> <li>• That our rates of retention and completion fall within norms for TRACS</li> </ul>
<b>Equipped with Professional Resources</b>	1. Professional development as demonstrated on alumni surveys by professional and volunteer work in students' fields of study	<ul style="list-style-type: none"> <li>• Can list principles of sound hermeneutics and apply them to passages of scripture as demonstrated by sound exegesis of three scriptural passages.</li> <li>• That alumni surveys will show that 70% of 3-year alumni will be serving churches in paid or volunteer positions that involve teaching, leading or other significant duties</li> <li>• That alumni surveys will show that 30% of 3-year alumni will have been ordained</li> </ul>
	2. An enhanced understanding of the purposes for which God designed them as demonstrated by a capstone project based on various assessments (e.g., career and personality tests, spiritual gifts tests, 30 Personality Assessment), a study of opportunities in their field of study, and an overview of the work in their field.	
<b>Equipped with Spiritual Resources</b>	1. Biblical and theological knowledge as demonstrated by seniors in each program correctly answering, on average, 25 more questions than freshmen in that program on the ABHE Bible Knowledge test	<ul style="list-style-type: none"> <li>• An understanding of in biblical principles related to meeting and seeking God as demonstrated by a capstone portfolio essay and a personal interview with a faculty member</li> <li>• A growing commitment to spiritual growth as demonstrated by pre-, post- and alumni Spiritual Disciplines surveys</li> <li>• A deepening spiritual life as demonstrated by pre- and post-tests (Wesleyan Wellness Profile) and comparison with national norms.</li> </ul>
	2. An understanding of in biblical principles related to meeting and seeking God as demonstrated by a capstone portfolio essay and a personal interview with a faculty member	
	3. A growing commitment to spiritual growth as demonstrated by freshmen, senior and alumni Spiritual Disciplines surveys	

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**Curriculum****Requirements**

A Student Progress Worksheet, similar to the following, will be kept in each student file so that progress can be tracked and academic advising can be facilitated.

**Student Progress Worksheet: M.Div. (96 Credits)**

Name: \_\_\_\_\_ Date Entered: \_\_\_\_\_

<b>Major Studies - 72 Credits</b>	___NT 630/650 Hebrew/New Testament Theology
Pre-Major Studies – 12 Credits	___OT 610 Genesis
___BL 510 Greek I	___OT 630/640/650 Isaiah/ Jeremiah/ Old Testament Theology
___BL 520 Hebrew I	___ST 620/ 530 Christian Apologetics/ World Religion & Cult
___NT 500 New Testament Survey	
___OT 500 Old Testament Survey	
Core Major Studies – 30 Credits	Minor Studies – 24 Credits
___CH 510/512 Church History I/II	___CC 510 Christian Counseling
___NT 510/520 Gospels/ Book of Acts	___CC 530 Biblical Counseling
___NT 530/540 Pauline Epistles/ General Epistles	___CC 560 Pastoral Care
___NT 550 Romans	___CC 610 Christian Psychology
___NT 570 Life and Teachings of Jesus	___CE 510 Christian Education
___OT 510 Pentateuch	___CE 520 Spiritual Formation
___OT 540/550 Major Prophets/ Minor Prophets	___CE 550 Youth Ministry
___ST 510 Systematic Theology I	___CE 610 Christian Ethics
___ST 512 Systematic Theology II	___CH 531 Christianity in America
Advanced Studies – 30 Credits	___MI 610 Cross Cultural Ministry
___BL 610/ 620 Greek II/ Hebrew II	___MI 620 World Mission
___BL 630/640 Exegesis in the NT/ OT	___PT 600 Research & Writing
___BS 620 Biblical Hermeneutics	___PT 620 Christian Leadership
___CH 610/620 American/ Korean Church History	___PT 630 Christian Worldview
___NT 610/620 Gospel of Luke/ John	___PT 680 Homiletics
	___PT 690 Capstone

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## **D. MIN. PROGRAM**

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The needs of the pastoral field are complex and varied, beyond the academics and spirituality that have been learned in a seminary. In the meantime, we will provide this program for balanced pastoral development and the development of the true pastor's ideals and realities, along with the globalization of the gospel and the urgent needs of pastoral and missionary ministry at home and abroad. We hope the students will complete the model of the incarnate character and ministry of Jesus Christ through excellent faculties with a variety of pastoral and missionary experience.

### **PROGRAM OBJECTIVES:**

D. Min. program seeks to develop knowledge and practice of its students. While the program is structured around certain areas of concentration, there are outcomes we feel are important to evaluate as outcomes for all students. The following are its program outcomes.

1. Critically reflect on, articulate, and apply biblically based principles and values for excellence in the personal life and ministry.
2. Conduct research and implement an intervention in response to ministry challenges and trends in a global context, related to the primary field of service.
3. Integrate knowledge and skills acquired into an effective ministry practice and evaluate the resultant impact on one's personal experience and ministry.

### **PROGRAM LEARNING OUTCOMES:**

D. Min. seeks to develop the person (Being), knowledge (Knowing), and practice (Doing) of its participants. Following are objectives that are important to the student development. The graduate will be able to:

1. evaluate his/her own spiritual life and adjust according to his/her goal.
2. Assess his/her family (including couple) relationship and adjust accordingly.
3. Develop personal strategy of evangelism and discipleship.
4. Foster a healthy view of balanced church growth.
5. Enhance the ability to evaluate ministerial practices
6. Use appropriate tools to analyze the needs of churches and communities.
7. Reinforce habits of study that contribute to lifelong learning.

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## Admission Requirements

**KU's admission opportunities are open to all students in the Christian denominations that meet the admission requirements. KU is waiting for qualified students who are dedicated to Jesus Christ.**

KU does not discriminate on the basis of gender, race, color, national origin in education, admission, scholarships, or other programs and activities. The following documents are required to apply for admission.

### Application form

- Application fee (\$100), if I-20 student (\$200) due to the issuance of I-20
- M. Div. or equivalent degree
- Transcript of a M. Div. or equivalent degree GPS 3.0 or higher.
- Two letters of recommendation
- 3 years of ministry experience after receiving a master's degree or equivalent degree
- Confession of faith
- One copy of ministry history
- Two passport photos (within six months)

## Graduation Requirements

Graduation requires 40 credit units of the course work and completion of dissertation (8 units) with 3.0 or better GPA. Students who receive a blow C grade must seek permission from the D. Min. Director to restart with another cohort and seek a new program time limit. Such request are considered by the D. Min. program committee and not guaranteed. No tuition refunds are considered.

## Curriculum Requirements

### Progress Worksheet

- \_\_\_ DM 700 Project (Proposal) Writing I
- \_\_\_ DM 800 Project (Dissertation) Writing II
- \_\_\_ FC 720 Life Cycle & Psychological Development
- \_\_\_ FC 730 Group Counseling Theory & Practice
- \_\_\_ FC 850 Crisis & Trauma Counseling
- \_\_\_ FC 860 Couple (Family) Counseling /Mentoring
- \_\_\_ NT 710 Theological Themes of the New Testament
- \_\_\_ OT 710 Theological Themes of the Old Testament
- \_\_\_ PT 710 Pastoral Care & Counseling
- \_\_\_ PT 760 Current Issues in the Church
- \_\_\_ PT 870 Leadership & Coaching
- \_\_\_ PT 890 Integration of Ministry & Theology



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## COURSE DESCRIPTIONS

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### General Education

#### **EC 110 College English I (Grammar)**

This course begins with instruction in grammar and writing then moves on to instruction in how to write college-level narrative, descriptive, analytical and persuasive essays, as well as an introduction to writing research papers.

#### **EC 120 College English II (Composition)**

This writing course focuses on reading and writing as integrally related skills. Students will study and practice reading comprehension, the writing process, and critical thinking. Students will create clear and correct sentences as they develop the skills necessary to write a variety of focused, developed, organized paragraphs and/or short essays. Students will be responsible for writing multiple full-process paragraphs/essays. The course may include a departmental proficiency test or portfolio assessment.

#### **EC 210 Oral Communication**

This course will provide students with the basic concepts of oral presentations. Students will be able to develop and deliver effective individual and group presentations in classroom and professional settings. The course is also designed to provide a maximum opportunity for practice and evaluation of presentation.

#### **EC 220 Intercultural Communication**

This course examines the basic elements of interpersonal communication and culture as the two relate to one another. Emphasis is given to the influence of culture on the interpretation of the communication act and to the communication skills that enhance cross-cultural communication.

#### **HS 110 Introduction to Philosophy**

In this course students will be introduced to basic philosophical concept, learn to navigate condensed questions, and unpack difficult concepts through the use of logical reasoning. Students will aim to sharpen their use of critical thinking, analytical reasoning, reading comprehension, pattern recognition, and other useful mental tools for the purpose of asking good questions, seeking correct answers, and increasing their worldview.

#### **HS 120 Introduction to Sociology**

The major objective of this course is to introduce students to sociology - the scientific study of human society and social behavior. All areas of social life will be examined including work, community, religion, schools, family, gender, race, class, stratification/inequality, and crime/deviance. Both the theories and methods of sociology will be reviewed. Primary concerns of the course will include the ways in which our behavior is influenced by groups; the nature and functions of the social institutions which we have created; and the relationship that exists between the individual and society.

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### **HS 130 Introduction to Psychology**

This is an introductory course to Psychology which is geared toward developing a greater understanding of the reasoning behind individual's behavior and thought processes. The emphasis for this class will be placed on researching the interests of the students within the parameters of the text. Areas of study for this course include topics such as personality development, emotional development, mental health, parenting principles, psychoanalysis, learning and intelligence, family and social relationships, communications, the history and systems of fundamental psychology, and the systematic integration of Christian/biblical principles to human behavior and cognition.

### **HS 210 Introduction to Ethics**

This course is an introduction to the philosophical study of morality, including the theory of right and wrong behavior, the theory of value (goodness and badness), and the theory of virtue and vice.

### **HS 220 Introduction to Humanities**

This course is to introduce the study of social and cultural values as expressed through the major art forms, including painting, sculpture, architecture, literature, drama, music, dance, photography, and film. Topics include literature, philosophy, visual and performing arts, theater, music, science and religion.

### **PM 310 Introduction to Bible**

This course is an overview of the Old and New Testaments with an emphasis on historical and cultural background, literary genre, themes, people, and events.

### **PM 410 Christian Apologetics**

The course will seek to formulate the rational basis for believing in Christian theism, with responses to objections and critiques of competing worldviews.

### **TS 110 College Algebra**

This course is designed to provide students with fundamental algebraic concepts and necessary logical thinking and problem-solving skills needed to solve and formulate algebraic problems. Topics include inequalities, polynomials, linear and quadratic equations, and logarithmic and exponential functions.

### **TS 120 Introduction to Business**

This course introduces to a broad overview of the primary functions of business, such as management, accounting, finance, marketing, organization, and operations. Topics include current business trends, entrepreneurship, competition in global markets, ethical behavior and social responsibility.

### **TS 130 Introduction to Economics**

This course introduces an understanding of basic economic concepts, theories and principles. This course will help to students prepare for effective participation in society as citizens, producers, and consumers. Topics include a personal effectiveness through an understanding of contemporary economic issues.

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### **TS 210 Introduction to Computer & IT**

This course is an introduction to computers that focuses on the primary computer skills needed by all college students. The student who successfully completes this course should be able to create a paper using Microsoft Word; present the results of research using Microsoft PowerPoint; use the features of Microsoft Windows to create, edit, store, and search for files on a personal computer.

### **TS 220 Health and Nutrition Sciences**

This course is designed to provide students with an understanding of the fundamental concepts of health & nutrition, including digestion, absorption, metabolism, and the function of nutrients as they related to human health and disease.

## **B. Th. Major Studies**

### **BL 310 Greek I**

This course introduces the basic Greek grammar, syntax and vocabulary of biblical Greek. It is an introductory level class for those who have no prior Greek language knowledge. The class will help preparing the learner to translate, interpret and apply Scripture. Throughout the process instructor encourages the learner by consistently illustrating the interpretive benefits of Greek study. The class will adopt Dr. Mounce combines the best of both inductive and deductive methodologies. The class attempt to make learning Greek as intuitive yet as organized as possible and finally encourages the students to continue studying and making Greek for a lifetime of its student.

### **BL 320 Hebrew I**

This course is a beginning study of biblical Hebrew with emphasis on the essentials of grammar and basic vocabulary. This course is the first half of an introduction to biblical Hebrew which encompasses two semesters of study. We will master the `aleph-bet' and build following vocabulary. We will focus on the rudiments of classical and biblical Hebrew grammar.

### **BL 410 Greek II**

As a continuation of Greek I, this course marks the completion of Greek Grammar and forms the basis for developing proficiency in translation. Prerequisite: Greek I.

### **BL 420 Hebrew II**

As a continuation of Hebrew I, this course marks the completion of Hebrew Grammar and forms the basis for developing proficiency in translation. Prerequisite: Hebrew I.

### **BL 430 Hermeneutics**

The term hermeneutics can be intimidating. It sounds academic and is foreign to most of our vocabularies. The act of interpretation, however, is as common as communication itself. This course will instruct in various parameters for biblical interpretation and will show how specific methods are applied to Bible study.

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### **CC 310 Marriage and Family Counseling**

An overview of marriage and family counseling issues relating to the content and process of counseling. Topics include a biblical review of marriage and relationships, gender differences, communication, conflict, divorce counseling, spouse abuse, in-law problems, and step-families.

### **CC 330 Christian Counseling**

This class is a general introduction to Pastoral Counseling, including an overview of current trends in counseling theory and practice and the role of counseling in public, private and church settings. Basic counseling skills taught in this course include interviewing, assessment, listening and referral. Application is made to premarital, family crisis, grief and addiction counseling, with emphasis on developing strategies and applying scriptural principles. Several case studies will be reviewed as well as a system for mediation.

### **CE 310 Christian Education**

This course aims at a study of educations for pastoral counseling to individuals and families in ministry settings. The course touches on psychological theories and the development of personal counseling skills.

### **CE 320 Spiritual Formation**

This course is an introductory study into the nature of spiritual formation and the meaning and importance of soul care within spiritual community. Emphasis will be given to the nature of personal character, virtues and vices, and the spiritual disciplines as means of spiritual growth into the image of Christ.

### **CE 410 Christian Leadership**

This course introduces the importance of Christian leaders' professional knowledge in leadership itself, because until recently most churches have mainly focused on the leader's faith in God, knowledge of the Bible and personal piety. This course is designed to give students not only general knowledge in tasks, styles and models of leadership in a broader sense, but also specific knowledge of the biblical guidelines and church context of Christian leadership.

### **CE 420 Christian Ethics**

This course will study the objective moral truth of the Christian ethic and examine how it differs from the subjective value systems of the atheist, moralist, humanist and evolutionist. Most importantly, through the examination of the Christian ethic, the student will ideally come to see that this study is not simply an academic study of values and truths; this type of life is God's desire for us. Ultimately, Christian ethics is a way of life.

### **CH 310 Church History I**

An exploration of the people and events that have become the story of the Christian community from the time it left the context of the first Jewish Christian community. From the close of the apostolic age (A.D. 100), the period before the Later Middle Ages and the Reformation (A. D. 1500's) to Modern period, this course will cover the church and the Roman Empire; Ecclesiastical organization; development of early and medieval theology; Christian life and worship, and the growth of power of the Papacy; the rise of development of monasticism, scholasticism and doctrinal controversies; Mysticism and the Mystics; popular piety and religious life; and demand for reform; as well as historical information about the formation of various denominations, as needed.

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### **CH 410 Church History II (Post Reformation)**

This course handles the history of the church from the Reformation to the present with an emphasis on the key Continental and English Reformers, including Zwingli, Luther and Calvin. The course discusses the Counter-Reformation, Protestant scholasticism, the Enlightenment, the development of the modern mission movement, the growth of the non-Western church and important theological development.

### **MI 310 World Missions**

This course is designed to study theology and strategy of missions from the perspective of the local church, including approaches to mission education, and mobilization; disciple making, prayer, and member care; partnerships, church-based teams, and responding to contemporary global issues.

### **NT 109 Life and Teachings of Jesus**

The course will review the life and teachings of Jesus by first introducing and reading the 4 Gospels (Matthew, Mark, Luke, & John), then studying through the basic story of Jesus' life, surveying his teachings and reviewing his actions. In this course Life of Jesus including His Incarnation, Human Living, Death on the cross, Resurrection and Ascension will be discussed and His Teachings such as Sermons on the Mountain, Teachings concerning Kingdom of God, resurrection, material offering, Sabbath, Marriage, etc.

### **NT 310 New Testament Survey**

This course explores the basic theme and general content of every New Testament book, showing the relationship of books, placing them in historical and geographical context and presenting the teachings of Christ and the apostles to the early church. Two exams cover the content of the New Testament. Two papers allow students to focus on the world of the New Testament and the early church.

### **NT 320 Gospels**

In this course topical and exegetical studies are made in the Synoptic and/or Johannine gospels with emphasis on important theological concepts and great events in the life of Christ, such as the Messianic consciousness of Jesus, His miracles, and His parabolic teachings. The focus of this course will be on the Synoptic Gospels. This includes issues surrounding the harmonization of the Gospels, the Synoptic Problem, and various issues related to the contents of the first three Gospels.

### **NT 330 Book of Acts**

This course seeks to understand the message of Acts by examining the following issues: origin and purpose, history of interpretation, theology, and the preaching and teaching of Acts. Special emphasis is given to using the book of Acts in understanding church growth.

### **NT 340 Pauline Epistles**

This course is a study of the ministry and teachings of the Apostle Paul as recorded in the Pauline Epistles. The life setting of each letter is related to Paul's journeys described in the book of Acts. Special attention is given to the major theological themes of the epistles.

### **NT 350 General Epistles**

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This course will be an introduction to, and discussion of, the epistles of 1 & 2 Peter, 1, 2, & 3 John, James and Jude.

### **NT 360 Johannine Writings**

This course is an exegetical study of the Gospel and Epistles of John. The study explicates the literary and theological themes related to these books. Key historical issues, such as authorship, date, and community, are also investigated.

### **NT 410 Gospel of Matthew**

This course is based upon the Gospel of Matthew. Matthew, a former despised tax collector, penned the gospel that bears his name. He addressed the deteriorating state of the church and set out to bring correction to disillusioned, wayward and overconfident believers. Matthew left his readers a true meaning of righteousness of the gospel, the standard of discipleship, the reason for the Lord's delay in returning. This message is applicable for the church in every generation in all lands.

### **NT 420 Gospel of Luke**

At the heart of Luke's gospel are questions about God's plan, His Messiah, and emerging new community of Gentile Christians. This course highlights these and other significant theological themes found in the gospel of Luke. Students will examine the gospel of Luke and its message by working through the argument of Luke at one chapter per lecture. Main purpose of this course is to show "how Jesus' life, teaching, death, and resurrection actually reflect divine events fulfilled among us" (Lk.1:1). The course enables students to prepare this narrative material for teaching in ministry, and to apply the message of Luke to life.

### **NT 430 Book of Romans**

This is an expository study of Paul's epistle to the Romans that stresses its contribution to the doctrines of salvation and sanctification, and to understanding the place of Israel and the church in the divine plan. This course also assesses important perspectives on how to interpret Romans, as well as explores how the theological and ethical principles of the epistle contribute to spiritual formation and relevant issues in contemporary society.

### **NT 440 Book of Hebrews**

This course is an exegetical examination of the Book of Hebrews, focusing on the author's goals, rhetorical strategy, theology, and use of the OT Scriptures.

### **NT 450 Book of Revelation**

The objectives in this course are to study symbolism, Old Testament background, modes of interpretation, hermeneutical questions and approaches, the seven churches, the seven seals, the seven trumpets, and the seven bowls of wrath. Applications of the Apocalypse also are considered: hope for the church and victory for believers.

### **NT 441 New Testament Theology**

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This course introduces students to understand the theology expressed in the entire New Testament and help them to see the New Testament within God's Redemptive History. The course focuses on the primary themes and fundamental issues shared by New Testament. Students present papers for formal critique and discussion on relevant topics within the discipline of Biblical Theology.

### **OT 310 Old Testament Survey**

This course provides a bird's eye view of the entire Old Testament, showing how the various books fit together, giving historical perspective and laying a foundation for interpreting all of Scripture. The entire Old Testament will be read. Two exams cover the content of the Old Testament as emphasized in the study guide. Two papers allow you to draw specific personal benefits from your reading and study of particular parts of the Old Testament.

### **OT 320 Pentateuch**

This course is designed to introduce the student to the historical, literary, and theological interpretation of the Pentateuch. It will begin with an overview of the critical issues surrounding the Pentateuch and its individual books, followed by focused study of several so-called "problem passages" that have presented interpretive difficulties. While much of the overview will be in a lecture format, the individual passages will be discussed using a seminar approach.

### **OT 330 Joshua & Judges**

This course examines Israel's history from conquest to the end of the united kingdom as portrayed in Joshua, Judges, 1 & 2 Samuel. The course focuses on the rulership of Judges and finale is by the prophet Samuel who introduces king Saul.

### **OT 340 I & II Kings/Chronicles**

This course investigates Israel's history from the united Kingdom of David and division of Solomon's kingdom through the end of Assyrian Crisis as portrayed in 1st Kings(Chapters 12-22), 2nd Kings (Chapters 1-20), and 2nd Chronicles (Chapters 10-32).

### **OT 360 Poetic & Wisdom Books**

This course provides a study of both the poetic and wisdom literature of the Old Testament in light of their origin and usefulness as inspired Scripture. An interpretive study of several Psalms and the Book of Proverbs will also be undertaken.

### **OT 410 Genesis**

In this course, students will be introduced to and become familiar with the major themes of the book of Genesis, including the themes of creation, the fall, the promise of redemption, God's covenant, and His unfolding plan of the ages as revealed in Genesis. With vital dependence on the historical-grammatical method of Biblical interpretation, students will become better acquainted with Genesis itself, and with the important theology and life application of the book.

### **OT 450 Psalms**

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This course examines the Psalter as literature, giving attention to Hebrew poetry, figures of speech, Old Testament worship, biblical theology, and interpretive method. It considers the types of psalms, emphasizing the purpose, message, and structure of the Psalter as a whole in order to reclaim its practical use and teaching for the church.

### **PT 310 Evangelism & Outreach**

This course offers the biblical principles and practice of evangelicalism and discipleship. The purpose of this course is to train students to be effective evangelists and to understand and use biblical principles and methods of church growth. The class will seek to develop the skills of personal evangelism, outreach strategies, and strategies for a discipleship ministry. Emphasis is placed on having an intense desire to reach the lost for Christ. The value of small group ministries and mobilizing the laity for growth and ministry are considered.

### **PT 410 Homiletics**

This course is designed to help students understand the nature and principles of preaching along with application of these principles in sermon construction from textual exegesis to written manuscript. This course will deal with the elements of sermon preparation and delivery. This course also emphasizes the essence of the biblical preaching and the qualification of the preacher. This course will teach students how to effectively deliver the gospel in today's cultural milieu. By taking this course students will gain an understanding of the essence of biblical homiletics and will also receive training as Christian leaders to establish Christ's Church by spreading the gospel globally.

### **PT 490 Capstone**

As a look back at what has been learned and a look forward at where students may aim for in the future, this course focuses on self-analysis and reflection. This is facilitated by personality /aptitude tests, a look at how careers are found, the place of personal/emotional/spiritual resources and an understanding of how to find one's niche and even a job. Every student will demonstrate an understanding of salvation by both writing an essay on how to become a Christian (including quoting assigned verses and basic principles of growth), and presenting the way of salvation to the professor (i.e., in a personal interview).

### **ST 310 Systematic Theology I**

The goal of this course is to increase understanding and confidence in historic Christian doctrine, to present our creation and fall in Adam and our salvation accomplished by Christ, and ways of speaking of them faithful to Holy Scripture, and to elicit a greater love for Christ our Lord.

### **ST 312 Systematic Theology II**

This course is a study of both the nature and purpose of the Church and a study of the end times. The purpose of this course is to orient students to the program of God throughout the ages, understanding how the Church fits in to His program. The vital relationship between one's view of the Church and one's view of the end times will be emphasized.

### **ST 410 Systematic Theology III**

A major examination of the doctrines of the Bible, Church, and Eschatology.



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### **ST 420 World Religions**

This course surveys each of the major non-Christian religions of the world with a focus on their history, primary tenets as distinct from Christianity, and some contemporary practices. These will include Islam, Hinduism, Buddhism, Confucianism, Judaism, and Shintoism.

## **BSBA Course Description**

### **AM 310 Principles of Accounting**

This course focuses to introduce an accounting principles, practices and techniques. This course covers the accounting cycle, financial statements, control of cash, inventories, plants assets, current liabilities, and payroll accounting.

### **AM 320 Principles of International Business**

This course focuses the theories on trade, integration, and international business and management on a global basis. This course covers the growth of global markets for goods and services, changing international patterns of resource use, enablers that promote trade, and constraints on conducting business internationally.

### **AM 410 Principles of Microeconomics**

This course is considered the basic tools of economic phenomena from the perspective of the individual. This course covers the basic concepts and tools needed to undertake the analysis that arise due to the law of scarcity. Topics include how individuals, households, and firms make decisions to allocate limited resources, typically in markets where goods or services are being bought and sold.

### **AM 412 Principles of Macroeconomics**

This course is considered the basic tools of economic theory used to study markets, individual consumer behavior, and the behavior of companies. This course covers an overview such as determination of output, unemployment, inflation, determinants of growth, interest rates, monetary and fiscal policies, exchange rates, and international economic issues.

### **AM 420 Human Resources Management**

This course focuses to study what can or should be done to make working people more productive, satisfied, and focused on achieving the company's objectives, and also to learn how to manage employee performance through human resource planning and development. Topics include job analysis and specification, recruitment, selection and training, job evaluation, supervision of employees, salary and wage administration, and labor relations.

### **AM 430 Marketing Research**

This course is to enable students learn the concepts, process, tools and techniques of marketing research. This course also emphasizes the basic methodologies, such as a variety of techniques, and demonstrates

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how research applies to strategy, including marketing, advertising, sales and product design and development.

#### **AM 440 Investment Management**

This course focuses to acquaint the types of investment products, concepts, tools, and techniques that are available to help the individual investor. The topics cover investment alternatives, organization and regulation of securities markets, market efficiency, securities valuation, portfolio theory and management.

#### **AM 450 Operations Research**

This course is designed to introduce the students to the principles of operations research techniques and their applications in decision making. Topics cover parametric and sensitivity analysis, inventory control models under uncertainty, applied queuing models, networks models, portfolio management problem, replacement models and policies, dynamic programming, and reliability models.

#### **AM 460 Management Information Systems**

This course focuses on understanding information system is used in organizations. Topics include strategic use of IT, computer security and ethics, Its infrastructure including hardware/software and networking, organizing data, and systems development and implementation.

#### **AM 470 Business Law and Ethics**

This course examines law and ethics and values in business, investigating the moral responsibilities within the organization, reviewing several approaches to examining ethical issues, and examining justice from the perspective of procedures, compensation, and retribution.

#### **CM 310 Principles of Management**

This course presents a through and systematic coverage of management theory and practice. This course focuses applications of management theories to practical problems in planning, organizing, finance, marketing, operations, and controlling business activity, and managerial responsibility for effective and efficient achievement.

#### **CM 320 Principles of Economics**

This course presents the basic tools of microeconomic and macroeconomic topics. Microeconomics focuses consumer, companies, markets and income distribution, and macroeconomics focuses national production and income, employment, inflation and interest rates and money.

#### **CM 330 Organizational Behavior**

This course focuses to explore problems in introducing change in organizations, theory, and methods of intervention in organization development. This course covers the behavior of individuals, the dynamics of teamwork, various leadership strategies, dynamics of organizational change, the processes of small groups, decision-making, problem solving, and conflict management.

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**CM 340 Marketing Management**

This course provides an overview and understanding of the concepts, strategies and issues of marketing processes and marketing principles. This course covers marketing concept, marketing environment and its constituents, SWOT analysis, market segmentation, targeting, differentiation and positioning (STP), marketing decisions, and strategic marketing planning.

**CM 350 Financial Management**

This course is designed as an introduction to financial management. Topics include time value of money, sources of finance, investment decisions, stock and bond valuation, cash flows, capital markets, capital structure, working capital management, internal financing, and dividend policy.

**CM 360 Management Sciences**

This course is the application of mathematical modeling and quantitative techniques to management decision making. Topics include linear programming, modeling and decision technology, distribution problems, network models, project management, and decision analysis.

**CM 370 Business Statistics**

This course focuses on statistics to solve management problems. Topics cover business data description and interpretation, probability, discrete and continuous random variables, estimation, hypothesis testing, and regression analysis.

**CM 380 Strategic Management**

This course focuses on the opportunity to study administrative processes under conditions of uncertainty including an integrative analysis applied to business. This course provides the knowledge and skills necessary to manage the long-term performance of a company, to analyze the sources of competitive success among companies, and to develop knowledge and skills necessary to effectively analyze and formulate strategy.

**EM 410 Leadership and Motivation**

This course examines the foundational concepts of leadership, reviews traditional theories of leadership, and investigates critical issues in leadership and motivation as they apply in the contemporary workplace. Applications develop critical thinking skills about the concepts.

**EM 420 Consumer Behavior**

This course presents an eclectic and multi-disciplinary understanding of consumer behavior based on the wheel model that is useful and practical in its approach to carry out effective sales and marketing operations in addition to setting adapted marketing strategies. Topics include marketing strategy, consumer involvement and decision making, information search process, evaluative criteria and decision rules, consumer motivation, information processing, and consumer perception.

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### **EM 422 Advertising and Promotion**

This course is designed as an introduction to the field of advertising and promotions management. Topics include an integrated communication to meet marketing objectives, planning, implementation, and evaluation of advertising and promotional programs.

### **EM 430 Corporate Finance**

This course introduces the theory, the methods, and the concern of corporate finance. Topics include discounted cash flow techniques, corporate capital budgeting and valuation, investment decisions under uncertainty, capital asset pricing, and market efficiency. The course will also analyze corporate financial policy, including capital structure, cost of capital, dividend policy, and related issues.

### **EM 440 Project Management**

This course presents the use of projects to accomplish goals, produce products, improve processes, and meet objectives. Topics include the role of the project manager in managing the project life cycle including defining tasks, scheduling, allocating resources, monitoring, and controlling.

### **EM 450 Franchise Management**

This course is an overview of the concepts and principles of franchising management to pertain the economic sustainability of both the domestic and global markets. Topics include the characteristics of the franchisor and franchisee, an evaluation of franchising opportunities, the legal concerns of franchising, the development of appropriate strategies and the successful planning, implementation and launching of a new business.

### **EM 460 Venture Management**

This course provides the issues, challenges and opportunities involved in the creation and management of a new venture business. This course is designed to study the development of analytical and conceptual skills, and opportunity, recognition, and value creation with limited resources in the management of new enterprises and new venture organizations.

### **EM 470 e-Commerce Management**

This course introduces the managerial applications of Internet technology for a successful Web-based organization. Topics include the application of management principles to electronic business models, including business-to-consumer, business-to-business, and intra-business commercial ventures.

### **EM 480 Small Business Management**

The course presents current theory and practice relating to starting and managing small companies. Topics include legal forms of ownership, financial planning and resources, and basic considerations in operation and control, also provides a comprehensive coverage of critical small business management issues and numerous real-world examples.

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### **EM 490 Global Entrepreneurship**

The course is to understand the process nature of entrepreneurship, and ways to manage the process, and to recognize the entrepreneurial potential in environment, and to learn the role of entrepreneurship within society, at the level of the organization. Topics include trading blocks, trade barriers, and standardization and adaptation of global entrepreneurship.

## **M. Div. Course Descriptions**

### **BL 510 Greek I**

This course is a general overview of New Testament Greek grammar and syntax. We will begin translating from Greek to English during the second class period, learning grammar, syntax, exegesis, and diagramming. There is little memorization required in this course because we focus on using tools like Greek-English Interlinear and Analytical Lexicon.

### **BL 520 Hebrew I**

This is an introductory course to the Hebrew alphabet, vowels, morphology, and essential Hebrew grammar, this course seeks to build a modest vocabulary and basic familiarity with translation as preparation for more advanced courses in the exegesis of the Hebrew Old Testament. This course cannot be credited as a Bible elective.

### **BL 610 Greek II**

This course is a general review of New Testament Greek grammar with an emphasis on syntax. We will translate the book of Colossians from Greek to English, learning more grammar, syntax, exegesis, and diagramming. There is little memorization required in this course because we focus on using tools like a Greek-English Interlinear, Analytical Lexicon, Manual Grammar, and Commentaries by A.T. Robertson and Kenneth S. Wuest. You will do research on your own and then come together for a time of discussion and sharing your findings.

### **BL 620 Hebrew II**

A continuation of Hebrew I, this course introduces syntax and lexical work while focusing on vocabulary development and morphology essential to translation. An inductive analysis is done in key portions of the Hebrew Old Testament to solidify grammatical and syntactical forms. Prerequisite: Hebrew I.

### **BL 630 Exegesis in the New Testament**

This course constitutes an intense exegetical study of a discrete portion of the New Testament such as the Sermon on the Mount, John, 1 Timothy, Ephesians, etc. (Prerequisites include Greek I, Greek II).

### **BL 640 Exegesis in the Old Testament**

This course constitutes an intense exegetical study of a discrete portion of the Old Testament such as the book of Judges, the life of David, the Elijah narratives, Song of Songs, etc. Prerequisites include Hebrew I, Hebrew II, and Hebrew Exegesis.

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**BS 620 Biblical Hermeneutics**

This course introduces the process of investigating the meaning and significance of biblical texts. The general, historical, literary, and contextual principles of interpreting texts will be investigated through readings, lectures, discussions, assignments, and a research project. A variety of special issues in hermeneutics will be considered.

**CC 510 Christian Counseling**

This class is a general introduction to Pastoral Counseling, including an overview of current trends in counseling theory and practice and the role of counseling in public, private and church settings. Basic counseling skills taught in this course include interviewing, assessment, listening and referral. Application is made to premarital, family crisis, grief and addiction counseling, with emphasis on developing strategies and applying scriptural principles. Several case studies will be reviewed as well as a system for mediation.

**CC 530 Biblical Counseling**

This course provides students with the biblical basis for organizational management and leadership. The course examines the process of planning, organizing, leading and supporting from a biblical basis and made applicable to Christian service and ministry.

**CC 560 Pastoral Care**

Essential to good pastoral care is the ability to reflect theologically on conversations with persons in various contexts. In addition, it is important to develop skills in listening, leading a conversation, issuing an invitation for persons to share, and creating a space in which the sharing can take place. This course will involve students in active learning through the use of role-plays, critical reflections on conversations, and the development of skills necessary for pastoral care in the parish or other ministry context.

**CC 610 Christian Psychology**

This introductory course provides the foundation for all other courses in psychology. The historical, theoretical, and research foundations for psychology are examined. A survey is made of human development, learning, perception, motivation, personality, neurological development, and emotions. The focus of the course is on the development of a Christian perspective on psychology.

**CE 510 Christian Education**

This is an introductory course of Christian education. Biblical and theological foundation of Christian education will be emphasized. In discussion of some methodological issues in education, Christian and secular models as well as Reformed and non-Reformed models will be also compared.

**CE 520 Spiritual Formation**

This is the foundational course in the Division of Practical Theology and an introductory course to M.Div. program. This course explores a working knowledge of spiritual formation leading to a lifetime of continuing education. In this course spiritual exercise and small group practice will be done for personal application and for leadership in the church.

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**CE 550 Youth Ministry**

This course offers an exploration and assessment of various contemporary approaches to teenagers. The course includes practice in the development of ministry strategies involving family, community, and church resources.

**CE 610 Christian Ethics**

This course will study the objective moral truth of the Christian ethic and examine how it differs from the subjective value systems of the atheist, moralist, humanist and evolutionist. Most importantly, through the examination of the Christian ethic, the student will ideally come to see that this study is not simply an academic study of values and truths; this type of life is God's desire for us. Ultimately, Christian ethics is a way of life.

**CH 510 Church History I (Early Reformation)**

This course deals with the history of the church from the Apostolic Fathers to the eve of the Reformation with an emphasis on the development of doctrine. The course discusses key thinkers, such as Origen, Tertullian, Augustine, Anselm, Aquinas and Scotus.

**CH 512 Church History II**

This course is a continuation of General Church History I (CH101). This course will include a survey of Christianity from the Reformation to the present. Emphasis will be given to the influence of Bible translations, the rise of numerous sects originating after the Reformation, and the secularization of Christianity.

**CH 531 Christianity in America**

This course explores the history of Christianity in America, from the colonial times to the present. Examined topics include Puritanism, relationship between church and state, and between fundamentalism and liberalism.

**CH 620 Korean Church History**

The Korean Church is one of the popular cases in discussion of the church growth today. This course explores the possible reasons for this phenomenon through historical overview, and suggests possible points of emulation as well as its pitfalls.

**MI 610 Cross Cultural Ministry**

This course focuses on a study of the theory and practice of cross-cultural ministry within the contexts of a single predominant culture and of multiple cultures. The course examines ways of reformulating and presenting the Christian message in culturally specific ways. It also includes an introduction to world religions.

**MI 620 World Missions**

To preach the gospel to every person is the command the Lord Jesus Christ has given to each Christian, and it is the defining mandate of the Church. This course is an introduction and overview of the mission of the Church. The biblical foundation, mission history, and current issues in world mission are discussed.

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### **NT 500 New Testament Survey**

This course is an overview of the New Testament with emphasis on historical and cultural background, literary genre, structure, themes, people, and events.

### **NT 510 Gospels**

The Gospels are the stories of Jesus, the preaching of the first witnesses to God come in the flesh to dwell among us. If we want to understand the Christian faith, we need to understand and meet Jesus. In this course we will learn (1) the Old Testament background for the preaching and teaching of Jesus, (2) the literary features of each Gospel writer (3) how each Gospel writer told the story of Jesus a bit differently (4) and how we can encounter Jesus through praying the Gospel texts in our communities of faith.

### **NT 520 Book of Acts**

This course is designed to introduce the student to historical, literary, and theological aspects of the Book of Acts. The class will study Acts from the perspective Christian experience, exploring ways that the message of the biblical texts and the experience of the first Christians speak to the life of faith and the mission of the Church today. Attention is given to the historical context of the work, the literacy techniques of the author, and the abiding theological lessons for Christian faith and practice today.

### **NT 530 Pauline Epistles**

This course is a study of the ministry and teachings of the Apostle Paul as recorded in the Pauline Epistles. The life setting of each letter is related to Paul's journeys described in the book of Acts. Special attention is given to the major theological themes of the epistles.

### **NT 540 General Epistles**

This course will be an introduction to, and discussion of, the epistles of 1 & 2 Peter, 1, 2, & 3 John, James and Jude.

### **NT 550 Romans**

This course is an analytical and exegetical study of Romans, giving attention to the great doctrinal issues of condemnation, justification, sanctification, the place of Israel, and practical Christian living. Students will study Paul's letter to the Romans with due attention to the skill in the methods of biblical exegesis and theological and ethical implications of Paul's thought.

### **NT 610 Gospel of Luke**

At the heart of Luke's gospel are questions about God's plan, His Messiah, and the emerging new community of Gentile Christians. In this course these and other significant theological themes found in the gospel of Luke will be highlighted. It also concerns an exegetical study of selected portions of the Greek text with special attention to Luke's theology drawn from redaction-critical analysis. The course enables students to prepare this narrative material for teaching in ministry context.

### **NT 620 Gospel of John**



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This course applies students' exegetical skills to a study of the Greek text of John's Gospel. The content, situation, historicity, literary character, and particularly theological message of John's Gospel will be examined in relation to a careful exegesis of selected passages from John. The course also introduces the student to intermediate Greek as he or she prepares translations of particular passages for each meeting of the class.

### **NT 630 Book of Hebrews**

This course is an exegetical and theological analysis of the Epistle to the Hebrews. The course aims at improving and advancing the student's exegetical and interpretative skills. Although various ideological perspectives which guide our reading of Hebrews will be explored, our reading will evolve from a marginal perspective as were the original readers (cf. Hebrews 13:9-14). In particular our study of Hebrews will emphasize the Rhetorical argument of the Epistle, the Use of Hebrew Scriptures (O.T.) in the epistle, the place of Hebrews in the development of Christian self-identity, and its role in Christian understanding of Soteriology.

### **NT 650 New Testament Theology**

The goals of this course are for the student to become acquainted with the following: (1) some of the important literature in the field, especially with respect to the various approaches to doing a theology of the New Testament; (2) relationship of biblical interpretation to a method of doing biblical theology; (3) the theological relationship of the Old Testament to the New Testament; (4) the integral relationship of New Testament theology to the ideas of the kingdom, inaugurated eschatology, and the new creation.

### **OT 500 Old Testament Survey**

This class is an overview of the Old Testament with an emphasis on historical and cultural background, literary genre, themes, people, and events.

### **OT 510 Pentateuch (Genesis – Deuteronomy)**

This course presents the major developments in the history of redemption: e.g., creation, covenant, promise, and fulfillment of the promises. This portion of the biblical revelation covers the period from Adam and Eve in the Garden of Eden to the second giving of the Law. Thus this study contains a biblical-theological analysis of God's covenantal administration of His kingdom during the period covered by the Pentateuch. Emphasis will be put on Mosaic authorship, historical and cultural backdrop, themes, theological issues, literary structure, and content of each book.

### **OT 540 Major Prophets**

In this course the content and literary qualities of the major prophets such as Isaiah, Jeremiah, Ezekiel and Daniel will be introduced in light of their historical background and their developing theological content. It also provides an exegetical examination of selected passages with background issues and exegetical methodology.

### **OT 550 Minor Prophets**

In this course the historical backgrounds and themes of the twelve minor prophets, their lifestyles, theological themes, and their reception and subsequent proclamation of the Word of the Lord will be dealt

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with. Exegesis of selected passages will be made, and special attention is given to the messianic theme and eschatological patterns.

### **OT 560 Wisdom Literature**

A systematic study of biblical Wisdom Literature including the Book of Job, Proverbs, and Ecclesiastes, together with the impact of Wisdom Literature on the New Testament.

### **OT 610 Genesis**

This course explores the Book of Genesis, which is, in some ways, the most important book of the Bible. Without the Book of Genesis, the rest of the Bible cannot be adequately understood. It sets the stage for the entire drama of redemption, which unfolds in the rest of the book. Almost all important doctrines and teachings have their foundation in the Book of Genesis: the doctrines of sin, redemption, justification, Jesus Christ, the personality and personhood of God, the kingdom of God, the fall, Israel, the promise of the Messiah, and more. Genesis is either quoted or referred to at least 165 times in the New Testament.

### **OT 630 Isaiah**

This course examines the book of Isaiah, giving attention to historical background and the critical surrounding the book while focusing primarily on detailed analysis of the content. Emphasis is on the theological significance of the purpose and message of the book for both Old and New Testaments.

### **OT 640 Jeremiah**

This course surveys the book of Jeremiah, the legacy of the prophet who interpreted the momentous events of Judah's last three decades and laid the theological foundations for its future. Discussion considers the book's historical background, composition, literary nature, and message. The course focuses primarily on inductive study of sample passages and their implications for Christian living and ministry today.

### **OT 650 Old Testament Theology**

This course explores the theological thought of the Old Testament. The course will examine the major themes which give unity to the writings of the Old Testament. Special attention is given to God's salvation for Israel and the world and to the interpretation of the Old Testament in the New and its application in contemporary culture.

### **PT 600 Research and Writing**

This course help students learn the basic research and writing skills that are necessary for clear and accurate written communication. The primary goal is to prepare students for research and project requirements for courses within KU, but also in any academic endeavor they might pursue. The ultimate goal of this course is to equip students to deliver clear written communication, not just in their studies, but throughout their lives.

### **PT 620 Christian Leadership**

In this course the historical development and biblical principles of management theory and leadership style are examined. Attention is given to personal and spiritual development as a leader, development of future

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leaders, handling normal hindrances to leadership in ministry, vision casting and strategic planning, setting goals, budgeting, and overseeing the church organization.

**PT 630 Christian Worldview**

How do you view reality? What is the source of your knowledge? Do you live what you believe? Such are the questions that a worldview answer. This course examines the nature and function of belief structures, and the value of developing and living a distinctly Christian life. The course develops a Christian worldview from a redemptive history model of biblical theology, which is then clarified using the philosophical categories of metaphysics, epistemology, and axiology. Learners will gain an understanding of modern and postmodern thought and how to critique them biblically, and are encouraged to develop and apply a Christian worldview to life and ministry.

**PT 680 Homiletics**

This course is designed to help students understand the nature and principles of preaching along with application of these principles in sermon construction from textural exegesis to written manuscript. This course will deal with the elements of sermon preparation and delivery. This course also emphasizes the essence of the biblical preaching and the qualification of the preacher. This course will teach students how to effectively deliver the gospel in today's cultural milieu. By taking this course students will gain an understanding of the essence of biblical homiletics and will also receive training as Christian leaders to establish Christ's Church by spreading the gospel globally.

**PT 690 Capstone**

This course focuses on self-analysis and reflection. This is facilitated by personality/aptitude tests, a look at how careers are found, the place of personal/emotional/spiritual resources and an understanding of how to find one's niche and even a job. Every student will demonstrate an understanding of salvation by both writing an essay on how to become a Christian (including quoting assigned verses and basic principles of growth), and presenting the way of salvation to the professor (i.e., in a personal interview).

**ST 510 Systematic Theology I**

A major examination of the doctrines of God, Christ, and Holy Spirit.

**ST 512 Systematic Theology II**

A major examination of the doctrines of Man, Sin, and Salvation.

**ST 530 Cults and World Religions**

Cults and World Religions is an apologetics class to help acquaint Christians with several of the major religious groups that one will likely encounter from time to time. This course will embrace two major kinds of topics, namely, cults and major world religions. The former consists primarily of religious groups that claim some type of significant identification with Jesus, but deviate substantially from biblical Christianity. The latter would be those religions that do not claim such a high level of commitment to Jesus as do some of the cultic groups. These groups may (and often do) make statements that suggest a favorable view of Jesus. However, these groups have faith systems that are generally very different than Christianity. Some illustrations might include religions like Islam, Hinduism and Buddhism.

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### **ST 620 Christian Apologetics**

This course introduces the Christian worldview and how it transforms all of our mind, our heart, and our entire lives. The course will also explore the necessity and principles of apologetics: the defense, by reasoned arguments, of the Christian faith. In this course students will examine the various approaches to apologetic methodology and engage the most frequently raised objections to the Christian faith.

## **D. Min. Course Descriptions**

### **DM 700 Project (Proposal) Writing I**

Thesis seminar equips students with tools required for the completion of the D. Min. thesis, including basic instruction in research methods. The first project would be writing a proposal for future dissertation.

### **DM 800 Project (Dissertation) Writing II**

Thesis seminar equips students with tools required for the completion of the D. Min. thesis, including basic instruction in research methods.

### **FC 720 Life Cycle & Psychological Development**

This course helps the students to apply scientific knowledge of the mind to recognize people's behavior and to understand why they act in the way they do. Students develop useful and transferable skills in problem solving, communication, critical thinking and evaluation. By the end of the course, students will be equipped with all of the necessary skills and knowledge to design and create their own investigation and experiments.

### **FC 850 Crisis & Trauma Counseling**

Psychological trauma is damage to the mind that occurs as a result of a distressing event. In such instances, seeking counseling in appropriate mental health services is in the best interests of both the patient and family member. This course will provide a basic understanding of the post-trauma reaction and the etiology of traumatic distress.

### **FC 860 Couple (Family) Counseling /Mentoring**

Modern people are encountering a huge challenge of familial conflict and problem in and out home. As church leaders, we need to know the root problem of familial issues. There is a well-developed program for premarital and marital relationship. We need to know how to handle marriage problems as well as church congregations. The program will lead the students to practical proficiency in dealing couple & familial relationship.

### **NT 710 Theological Themes of the New Testament**

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This course examines several key points at which the study of the New Testament intersects with informs, or critiques contemporary understandings of modern issues, with primary focus on the figures of Jesus and Paul.

**OT 710 Theological Themes of the Old Testament**

This course explores topics related to God’s core commitment to working through human vessels to bring about God’s purposes on earth, with particular attention to the formal leadership roles found in the Old Testament -prophet, priest and king- in the light of particular characters who filled them and their institutional contexts.

**PT 710 Pastoral Care & Counseling**

This concentration emphasizes crucial aspects of pastoral care through transformational leadership, and addresses deeper issues surrounding pain and suffering. Students will explore the most common spiritual, mental health, and relational issues encountered in ministry, plan appropriate strategies for care and guidance, examine how their spiritual, mental, emotional, theological, and cultural formation affects their ministries.

**PT 760 Current Issues in the Church**

We are encountering a various kind of challenges as church leaders, all kinds of heretic groups epidemic flow of prosperity gospel and limit of Christian involvement in political issues. We need to ponder upon the root problems of those issues in relation to our church and find some solutions for those critical issues.

**PT 870 Leadership & Coaching**

His concentration provides space to dive into congregational systems and styles and teach students how to capitalize on their leadership traits for effective leadership practice. Students will develop personal and spiritual well-being for ministry effectiveness and satisfaction, refine their ability to lead congregations effectively in situations of change, and develop in one or more of the major strategic areas of ministry leadership.

**PT 890 Integration of Ministry & Theology**

This course is designed for those engaged in the practice of ministry leadership in diverse settings, including church, para-church, non-profit, and cross-cultural settings as they learn to navigate the complex and changing realities of the world, students will be challenged to develop innovative and research-based solutions to the leadership demands. This concentration is completed with a cohort of fellow students and enhanced with mentoring and faculty oversight.

## CURRICULUM MAP

Course schedules are designed so that a full-time student can graduate with a bachelor's degree within four years and with a master's degree within three years. Because classes are only scheduled to be repeated every two years, it is important that students prioritize taking unmet required courses when they are offered

### 4 Year Curriculum Map: B.Th.

Year/Semester	Fall	Spring
Year 1	EC 110 College English I (Grammar) HS 110 Introduction to Philosophy PM 310 Introduction to Bible TS 110 College Algebra TS 120 Introduction to Business  Offer two or more electives	EC 120 College English II HS 120 Introduction to Sociology OT 310 Old Testament Survey PM 410 Christian Apologetics TS 130 Introduction to Economics  Offer two or more electives
Year 2	EC 210 Oral Communication HS 130 Introduction to Psychology NT 310 New Testament Survey OT 350 Minor Prophets ST 420 World Religion & Cults  Offer two or more electives	GE 240 Research and Writing CE 420 Christian Ethics CH 310 Church History I NT 109 Life and Teachings of Jesus TS 210 Introduction to Computer & IT  Offer two or more electives
Year 3	BL 310 Greek I CE 310 Christian Education HS 220 Introduction to Humanities NT 330 Book of Acts ST 310 Systematic Theology I  Offer three core courses and three or more electives	BL 410 Greek II CC 310 Marriage and Family Counseling MI 310 World Missions ST 312 Systematic Theology II TS 220 Health and Nutrition Sciences  Offer four core courses and two or more electives
Year 4	EC 220 Intercultural Communication CC 330 Christian Counseling CH 410 Church History II NT 350 General Epistles OT 410 Genesis  Offer three core courses and three or more electives	CE 410 Christian Leadership HIST 102 American Church History NT 441 New Testament Theology OT 360 Poetic & Wisdom Books PT 490 Capstone  Offer four core courses and two or more electives

## 4 Year Curriculum Map: BSBA

Year/Semester	Fall	Spring
Year 1	EC 110 College English I (Grammar) HS 110 Introduction to Philosophy PM 310 Introduction to Bible TS 110 College Algebra TS 120 Introduction to Business  Offer two or more electives	CM 370 Business Statistics EC 120 College English II HS 120 Introduction to Sociology PM 410 Christian Apologetics TS 130 Introduction to Economics  Offer two or more electives
Year 2	AM 310 Principles of Accounting CM 310 Principles of Management CM 320 Principles of Economics EC 210 Oral Communication HS 130 Introduction to Psychology  Offer two or more electives	AM 410 Principles of Microeconomics CM 330 Organizational Behavior GE 240 Research and Writing HS 210 Introduction to Ethics TS 210 Introduction to Computer & IT  Offer two or more electives
Year 3	AM 412 Principles of Macroeconomics CM 340 Marketing Management CM 360 Management Sciences EM 410 Leadership and Motivation HS 220 Introduction to Humanities  Offer three core courses and three or more electives	AM 420 Human Resources Management AM 430 Marketing Research CM 380 Strategic Management EM 420 Consumer Behavior TS 220 Health and Nutrition Sciences  Offer four core courses and two or more electives
Year 4	AM 440 Investment Management AM 450 Operations Research EC 220 Intercultural Communication EM 422 Advertising and Promotion EM 430 Corporate Finance  Offer three core courses and three or more electives	AM 450 Operations Research AM 460 Management Information Systems EM 440 Project Management PT 490 Capstone  Offer four core courses and two or more electives

### 3 Year Curriculum Map: M. Div.

Year/Semester	Fall	Spring
Year 1	BL 510 Greek I CC 510 Christian Counseling CE 520 Spiritual Formation NT 500 New Testament Survey ST 510 Systematic Theology I  Offer two or more electives	CE 510 Christian Education CH 510 Church History I NT 510 Gospels OT 500 Old Testament Survey PT 600 Research and Writing  Offer two or more electives
Year 2	BL 610 Greek II CE 610 Christian Ethics MI 620 World Missions NT 550 Romans OT 610 Genesis  Offer two or more electives	BL 520 Hebrew I CH 512 Church History II NT 570 Life and Teachings of Jesus PT 620 Christian Leadership ST 620 Christian Apologetics  Offer two or more electives
Year 3	BL 620 Hebrew II CC 610 Christian Psychology CH 531 Christianity in America NT 530 Pauline Epistles (NT 540 General Epistles) OT 510 Pentateuch  Offer three core courses and three or more electives	BS 620 Biblical Hermeneutics NT 650 New Testament Theology OT 540 Major Prophets PT 690 Capstone ST 512 Systematic Theology II  Offer four core courses and two or more electives

### 3 Year Curriculum Map: D. Min.

1 <sup>st</sup> Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
PT 760 Current Issues in the Church	DM 700 Project (Proposal) Writing I	DM 800 Project (Dissertation) Writing II
FC 720 Life Cycle & Psychological Development	PT 710 Pastoral Care & Counseling	FC 850 Crisis & Trauma Counseling
NT 710 Theological Themes of the New Testament	PT 870 Leadership & Coaching	PT 890 Integration of Ministry & Theology
OT 710 Theological Themes of the Old Testament	FC 730 Group Counseling Theory & Practice	FC 860 Couple (Family) Counseling /Mentoring



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## ACADEMIC CALENDAR 2021-2022

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### 2021 SUMMER SESSION

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#### June 14- July 2 and July 12-30

Registration	May 20- June 1
1 <sup>st</sup> Session Begins	June 14
2 <sup>nd</sup> Session Begins	July 12
Continuing Students schedule classes for next semester	Aug 20-31
Final Exams I & II Session	July 2/ July 30

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### 2021 FALL SEMESTER

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#### Aug. 30- Dec. 17

New Students Orientation	Aug 30
Fall Registration	Aug 9-20
Last Day to Register	Aug 20
Fall Class Begins	Aug 30
Last Day to Drop or Add Classes	Sept 13
Last day of refund (10 <sup>th</sup> week)	Nov 12
Labor Day	Sept 6
Veteran's Day	Nov 11
Thanksgiving Day	Nov 25
Final Exams	Dec 13 ~ 17
Sign up for Winter Session	Jan 7 ~ Jan 11
Winter Session	Jan 14 ~ Jan 25

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**2022 WINTER SESSION**  
**January 10-21, 2022**

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New Students Orientation	Jan 3
Registration	Jan 3 ~ 7
Session Begins	Jan 10
Continuing Students schedule classes for next semester	Jan 29 ~Feb 2
Final Exams	Jan 21

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**2022 SPRING SEMESTER**

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**Feb. 7 ~ May 20**

New student orientation	Feb 1
Registration	Jan 24 -Feb 4
Semester begins	Feb 7
Last day to add classes without penalty (2 <sup>nd</sup> week)	Feb 18
Last day of refund (10 <sup>th</sup> week)	April 15
Continuing students' registration	May 2 – June 1
Final examinations (15 <sup>th</sup> week)	May 16 ~ 20

Holidays: New Year's Day, Martin Luther King Jr. Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Christmas Break

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## BOARD OF DIRECTORS

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**Wha Young Kim**  
Chairperson

**Hee Gwang Pae**  
Director  
Albert Senior Care Center

**Youngchan Yoon**  
Pastor

**Matthew D Woo**  
President of Kernel University

**Taemoon Park**  
Board member of Kernel University

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## ADMINISTRATION

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**Matthew D Woo, PRESIDENT**  
M.Div., Kernel Univeristy (2020)  
FTTA (2000)  
Evangelist in Cambodia (since 1995)  
B.A., Sungkyunkwan University (1988)

**Shin Ho Kim, ACADEMIC DEAN**  
Ph.D. Drew University (NJ)  
M.Div. Drew Theological Seminary (NJ)  
B.A. Psychology, Seoul National University

**David Cheung, LIBRARIAN**  
M.A., Library & Information Science, San Jose State University (2013)  
B.A., Philosophy & History, University of California, Los Angeles (2008)

**Timothy Kim, Director of Admissions/Registrar**  
M.A., Talbot Theological Seminary (Present)  
B.A., Biola University

**Trang Le, Chief Finical Officer**  
B.A., Banking Academy

### PROGRAM DIRECTORS

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**Kyung Mo Koo**, D. Min. Director

Ph.D., William Carey International University (2017)  
M.Div., Fuller Theological Seminary (1996)  
B.A., Trinity International University (1989)

**Yoon D. Kim**, M. Div. Director

Ph.D., Fuller Theological Seminary (1989)  
Th.M., Talbot School of Theology (1989)  
M.Div., Talbot School of Theology (1986)  
B.A., University of California, Berkeley (1982)

**Il So Lee**, BSBA Director

Ph.D., Fuller Theological Seminary (1989)  
Th.M., Talbot School of Theology (1989)  
M.Div., Talbot School of Theology (1986)  
B.A., University of California, Berkeley (1982)

**Priscilla M. Woo**, Director of Student Services

NOCROP LVN License (2001)  
B.A., Chung Ang University, Seoul (1985)

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## FACULTY

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**Joseph Cho**, Bible

M.Div., Westminster Theological Seminary (1993)  
B.A., Hankuk University of Foreign Studies (1983)

**Chin Y. Cho**, Theology

D. Min. Student, International Theological Seminary (2017)  
M.Div., Westminster Theological Seminary in California (2011)  
B.A., Multnomah Bible College & Seminary (2006)

**Hee K. Choi**, Theology/Homiletics

D. Min., Reformed Theological Seminary (2007)  
Th.M., International Theological Seminary (2008)  
Th.M., Westminster Theological Seminary (1990)  
B.Th., Edinburgh Theological Seminary (1988)

**Ihn C. Chung**, New Testament

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Ph.D., Pauline Theology, Baekseok University (2016)  
Th.D., Wycliffe College, University of Toronto (1998), (Short of Thesis)  
Th.M., Reformed Theological Seminary (1987)  
M.Div., Reformed Theological Seminary (1985)  
B.A., Chong-Shin University (1981)

**Jin Han**, Psychology and Counseling

Ph.D., Marriage and Family, Fuller Theological Seminary (2002)  
M.Div., Talbot School of Theology (1989)  
B.S., Psychology, University of California, Irvine (1985)

**Soo Jung, Kim**, Old Testament

Ph.D. / Claremont School of Theology (Claremont, CA)  
M.A.T.S. / Calvin Theological Seminary (Grand Rapids, MI)  
M.Div. / Evangelia University (Anaheim, CA)  
B.A. / Seoul National University (Seoul, Korea)

**Young M. Jang**, Christian Education & ECE

Ph.D., Intercultural Education, Cook School, Biola University (2015)  
Ph.D., Ewha Women's University (2004) (short of thesis)  
MACE, Christian Education, Talbot School of Theology (2009)  
M.A., Ewha Women's University (1998)  
B.A., Ewha Women's University (1992)

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